BEAR RIVER HEAD START APPLICATION 2017-2018

Preschool Head Start (PHS) Early Head Start (EHS) 95 West 100 South Suite 200 LOGAN, UTAH 84321

CACHE COUNTY (435) 755-0081 FAX: (435) 755-0125 Box Elder (435) 723-7755 Fax 435-734-4932/ Fielding (435) 458-2700 / Preston (208) 852-3012 Oneida (208) 766-2200/ Caribou (208) 547-4170

Dear Parents/Guardians:

Bear River Head Start is a free (no cost to the parents/guardians), federally funded, comprehensive preschool program. Federal income guidelines and child/family circumstances are considered to determine eligibility. Please complete a separate application for each child applying. Please keep our office informed of any changes in your contact information (address, phone number).

Please turn in these documents with the application:

- ☐ **Proof of age**-birth certificate, christening/blessing certificate **OR** other legal document.
- ☐ **Income verification**-need 1 of the following documents, listed in order of preference.
 - W-2 form
 - Tax form (1040)
 - checks stubs = 12 months preferred
 - letter from employer

- verification from TANF
- SSI documentation
- Foster care documentation

Children in public assistance (TANF), Foster Care or SSI programs are income eligible

Please attach a current copy of your child's/family's Public Assistance (TANF), Foster Care, or SSI document.

This will be retained and kept with your child's application.

IF THE ITEMS LISTED ABOVE ARE NOT PRESENTED WITH YOUR APPLICATION, WE WILL BE UNABLE TO KEEP AND PROCESS YOUR APPLICATION.

Children with disabilities or special needs are welcome. Please attach a copy of your child's IEP or IFSP to the application.

Head Start involves families as well as the Head Start Child. Parent support is vital to the success of the program. Parents (families) are encouraged to volunteer time to the program. Volunteering can include helping in the classroom, preparing activities at home, serving on Parent Committees, etc.

Upon acceptance into the program, your child will be assigned a home-based option or center-based class.

In addition, your family will receive Family Advocate services. Family Advocate services focus on strengthening the family, literacy/education and employability.

Center-based children may ride the Head Start bus for class field trips.

Transportation is **not** provided to or from school.

Transportation Alternatives: parents can create car pools, ride public transportation, or request the home-based option.

I have read and understand the above and would like to apply to have my child in Bear River Head Start.

<u>I understand that by submitting this application I am not guaranteed enrollment.</u>

PARENTS PLEASE KEEP THIS PAGE. IT IS FOR YOUR INFORMATION

All Earnings Must be Reported

Gross Earnings from Employment & Unemployment *Retirement or Disability* *Financial Assistance*

Foster Care stipend *Child support or Alimony* *Self-employment income* *Farm self-employment income*

Preschool Head Start classes are held Monday through Thursday, 4 hours a day.

This year we will be offering extended day preschool. It will run Monday through Friday, 6 hours a day.

We follow the school district schedule for all holidays and breaks.

What will happen after my application is completed and turned in?

Upon receiving your application, the Recruitment & Enrollment team will process your information & input it into our database. Your child will then be placed on the income eligible or over-income waitlist for the site requested.

Head Start has limited slots for age-eligible **over-income** children, and the majority of those slots go to children with identified disabilities.

When will I hear if my child is in the program?

If you turn in an application between January and August (for the next program year – beginning September 2017), and if your child is selected to attend Bear River Head Start, you will receive a letter informing you that your child has been accepted into the program.

If your child is not accepted, after August 21, 2017, he/she will remain on the waitlist until there is an opening. **You will be called** by a member of the Recruitment & Enrollment team if your child has been selected to fill the vacancy.

Will my child get into the program?

If your child is a foster or a homeless child, your chances are excellent; but we cannot guarantee your child will get in. The federal government determines who gets first priority in receiving services in Head Start and foster and/or homeless children are priority children.

If your child is **age and income eligible**, your chances are very good; **but we cannot guarantee your child will get in**. We maintain a waiting list every year! The program IS NOT first-come first-served, but the sooner you turn in your application the better, as first selections are made early in the summer. Government regulations require services to **those in the community who need the services the most.** Therefore, each application is rated based on the information provided in the application.

If you are selected to be in the program, the following health requirements will need to be met:

MEDICAL & DENTAL REQUIREMENTS-If you have questions please call our office at 435-755-0081.

- *Physical*: Your child will need an up-to date physical exam with a medical doctor. Please obtain a copy of the most recent physical exam that was done.
- *Hematocrit/Hemoglobin:* Your child will need a hematocrit or hemoglobin to be done if they are 12 months or older with their physical. If your child is on WIC, Head Start will request HGB from the WIC office.
- *Lead Test*: If your child is 12 months or older and has never had a lead test, obtain a lead test at the time of their physical, or call your child's doctor for a lab order.
- **Dental Exam**: Your child will need a dental exam with a dentist if he/she is 12 months or older. If your child is on a regular six-month schedule with his or her dental care, please obtain a copy of your child's latest six-month exam.
- Immunization Record (please copy front & back. Immunizations need to be up to date)

Bear River Head Start Application 2017-18 Family Member Information

| Staff Only Child Plus # | | Date application recei | ved | S | taff recruiter | |
|--|---|--|---|--|--|---|
| Child's legal name: | | Prefe | erred name: | | Date of bi | rth: |
| English Proficiency [] None (doesn't speak of grade [] Poor (doesn't speak be grade [] Moderate (speaks & utility of grade [] Proficient (speaks & utili | ut understands) nderstands a little) | Primary Langu [] English [] Spanish [] Other Ethnicity: | | Ra [] | ce (check all the Asian American Ind | dian or Alaska Native k/African American |
| Living Address | | City | | State | Zip | County |
| Mailing Address (If dif | ferent from living a | ddress) City | | State | Zip | County |
| Is your living address a temporary arrangement? (Excluding renters) [] YES [] NO | If yes, is this due housing or becauto afford housing | use of inability g? | [] Sharing a [] Living in or public spa | a residence [] n a shelter [] | Living in a land Living in a control in a space wi | car, park, campground, thout adequate facilities |
| Home phone () | Cell phone | | Work phone () | | Message p | bhone |
| # in Household | # in Family | # of Child in Family | | # of Children ages 0-3 | | f of Children nges 4-5 |
| Parental status in hom | | | | | ster care | .500 1 0 |
| Primary language spoken at home: Language you prefer the visits/mail in (circle one) English or Spanish | | | | | | |
| Please mark all that you receive: []TANF [] SSI [] Medicaid [] WIC [] SNAP (The following documents will be required and retained with the application: SSI/TANF) | | | | | | |
| Referral (please present documentation) []School District []Health Department or WIC []CAPSA []Up to 3 program []Doctor/Health Care Provider []Division of Child & Family Services or CPS []Other | | | | | | |
| | | | | | | |
| • Does this child need full-day, full-year childcare because you are working or in training? [] YES [] NO • Please select the type of child care the child receives during that part of the day when they are not in Preschool Head Start or Early Head Start? [] Family child care home [] Through a public school pre-kindergarten program [] Child care center or home [] At home or with relative or unrelated adult [] Other | | | | | | |
| Early Head Start Parents: Please complete by mother of child if pregnant (Due Date) Expected Delivery Date/ | | | | | | |

| | Need for Serv | ices (if applicat | ole) | |
|---|--|--------------------------------------|---|---|
| Please list any specific concerns why concerns/needs/circumstances, disabili family within the last year) | you believe your chities, development cor | ild should be en ncerns, divorce, | rolled in Head S parent difficulty re | |
| | | | | |
| Is your child on an IEP/IFSP? [] N Name of School district or program.(E | xample: Up-to-Three | or Idaho Infant | & Toddler) | |
| As legal guardian ofto exchange information regarding my | child for the purposes | s of enrollment 1 | on to the school di priority in the Hea | d Start Program. |
| | | ĺ | | · · |
| Parent/Guardian EMERGENCY CONTACTS NO | T DDIMADY OD SECONDA | ADV ADIUTS but of | than who can make decis | ione for your skild if you one not available |
| EMERGENCI COMTACTS NO | OF PRIMART OR SECONDA | AKT ADULTS, but of | mer who can make decis. | ions for your child, if you are not available |
| Name | Relationsh | ip to child | | _ Contact: Yes[] No[] |
| Address | City | State2 | Zip | _ Release: Yes [] No[] |
| Home phone | Cell phone | | Work phone | |
| Name_ | Relationshi | p to child | | _ Contact: Yes[] No[] |
| Address | City | State2 | Zip | _ Release: Yes[] No[] |
| Home phone | Cell phone | | Work phone | |
| Name | Relationshi | p to child | | _ Contact: Yes [] No [] |
| Address | City | State2 | Zip | _ Release: Yes[] No[] |
| Home phone | Cell phone | | Work phone | |
| Family Member Information | | | | |
| First name | Primary Adult | (person filling ou name | | Date of birth: |
| First name | Last | name | L | ate of off the |
| Lives with family? [] YES [] NO | Provides finance | cial support? [|] YES [] NO | Gender: Male [] Female [] |
| Education level [] Hi [] Master's degree [] GH | gh school graduate ED | Employment st | | Seasonally employed |
| [] Bachelor's degree [] Gr | ade 12 | [] Full time & | training [] | Retired or disabled |
| [] Associate's degree [] Gr | | [] Part time | | Unemployed Homemaker |
| [] Training/Tech Cert. [] Gr [] Some college/Tech school [] Gr | ade 10 ade 9 | [] Part time & [] Training or | | Homemaker |
| *If les | s than grade 9 | [] | | |
| English Proficiency | Primary Langu | lage: | Race (check all | that annly) |
| [] None (doesn't speak or understand) | [] English | | [] American In | dian or Alaska Native |
| [] Poor (doesn't speak but understands) | erstands) [] Spanish [] African Am | | erican [] Pacific Islander | |
| [] Moderate (speaks & understands a little[] Proficient (speaks & understands) | Ethnicity: [] Other [] Caucasian [] Other | | [] Asian | |
| What is your relationship to the child ap | | Head Start? | | |
| Do you have custody of the child applyin | | | | |
| Email: | <u> </u> | | | |

| | | Sog | ondary Adult | | |
|---|---|-----------------------------------|---------------------------------------|---|--|
| First name | | | st name | Date of birth: | |
| That name | | La | st name | Dute of birth. | |
| Lives with family? | | Provides fir | nancial support? [| YES [] NO Gender: Male [] Female [] | |
| []YES []NO | | | | | |
| Home Phone | Cell Phone | | Employers Phone | Message Phone | |
| () | () | 77: | () | () | |
| Living address | State | Zip | County | | |
| Mailing address(if differen | t from living address) | State | Zip | County | |
| Education level Master's degree | [] High scl | nool graduate | Employment st [] Full time 35 | | |
| Bachelor's degree | [] GED [] Grade 1 | | | * * * | |
| [] Associate's degree | Grade 1 | | Part time | [] Unemployed | |
| [] Training/Tech Cert. | Grade 1 | | [] Part time & | ± • | |
| Some college/Tech sci | 2 3 | | [] Training or s | | |
| [] = = = = = = = = = = = = = = = = = = | * If less tha | | [] | | |
| | specify her | - | | | |
| English proficiency | 1 0 | Primary lan | guage: | Race (check all that apply) | |
| [] None (doesn't speak o | r understand) | [] English | 0 0 | [] American Indian or Alaska Native | |
| [] Poor (doesn't speak bu | | [] Spanish | | [] African American [] Pacific Islander | |
| [] Moderate (speaks & u | nderstands a little) | [] Other _ | | [] Caucasian [] Asian | |
| [] Proficient (speaks & u | inderstands) | Ethnicity: | | [] Other | |
| What is your relationshi | p to the child applyin | g to Bear Rive | er Head Start? | | |
| Do you have custody of t | he child applying? [| TYES [] | NO | | |
| Email: | are error applying. |] 120 | 11.0 | | |
| | | | | | |
| | | | | | |
| | Contact Informa | tion for No | n-Custodial Pare | nt of Child Applying | |
| Do you give permission f | or Bear River Head Star [] N/A (not applicable) | | Non-Custodial parent | for Head Start purposes? | |
| Name | | Addres | SS | Home () | |
| 1 (41116 | | City | | Cell () | |
| Date of Birth | | State/Z | ip | Work () | |
| | | <u> </u> | | <u> </u> | |
| | Other Children i | n Family (n | ot child who is ap | plying for Head Start) | |
| First name: | | Last name: | | Gender: Male [] Female [] | |
| Related by blood, marria | age or adoption: [] | YES []N | O Date o | of birth: | |
| Relationship to child applying: | | Lives with family? [] YES [] NO | | with family? [] YES [] NO | |
| Race (check all that apply |) | | | | |
| [] Asian [] Americar | | ve [] Black | [] Pacific Islande | r [] White [] Other | |
| First name: | | Last name: | | Gender: Male [] Female [] | |
| Related by blood, marria | age or adoption: [] | YES [] N | O Date o | of birth: | |
| Relationship to child applying: | | | Lives | with family? [] YES [] NO | |
| Race (check all that apply | | ve [] Black | - 1 Pacific Islande | r [] White [] Other | |

| First name: | Last name: | Gender: Male [] Female [] |
|--|---|---|
| Related by blood, marriage or adoption | on: [] YES [] NO | Date of birth: |
| Relationship to child applying: | | Lives with family? [] YES [] NO |
| Race (check all that apply) | 1 | 71. 1 White 0.1 |
| [] Asian [] American Indian or Ala | | |
| First name: | Last name: | Gender: Male [] Female [] |
| Related by blood, marriage or adoption | on: [] YES [] NO | Date of birth: |
| Relationship to child applying: | | Lives with family? [] YES [] NO |
| Race (check all that apply) [] Asian [] American Indian or Ala | aska Native [] Black [] Pacifi | c Islander [] White [] Other |
| First name: | Last name: | |
| First name: | Last name: | Gender: Male [] Female [] |
| Related by blood, marriage or adoption | on: []YES []NO | Date of birth: |
| Relationship to child applying: | | Lives with family? [] YES [] NO |
| Race (check all that apply) | 1 N | All I sa Williams Od |
| [] Asian [] American Indian or Ala | aska Native [] Black [] Pacifi | c Islander [] White [] Other |
| | Other Children or Adult | s in Household |
| First name: | Last name: | Gender: Male [] Female [] |
| | | D. (1111) |
| Related by blood, marriage or adoption | on: [] YES [] NO | Date of birth: |
| Relationship to child applying: | | Lives with family? [] YES [] NO |
| Employment status [] This person is a child | [] Part time [] Part time & training | [] Seasonally employed [] Retired or disabled |
| Full time 35+ hours | [] Training or school | [] Unemployed |
| [] Full time & training | [] Haming of School | [] Homemaker |
| First name: | Last name: | Gender: Male [] Female [] |
| | r 1 VIDO - r 1 NO | D 4 61' 41 |
| Related by blood, marriage or adoption | on: []YES []NO | Date of birth: |
| Relationship to child applying: | | Lives with family? [] YES [] NO |
| Employment status | [] Part time | [] Seasonally employed |
| [] This person is a child | [] Part time & training | [] Retired or disabled |
| [] Full time 35+ hours | [] Training or school | [] Unemployed |
| [] Full time & training | T4 | [] Homemaker |
| First name: | Last name: | Gender: Male [] Female [] |
| Related by blood, marriage or adoption | on: []YES []NO | Date of birth: |
| Relationship to child applying: | | Lives with family? [] YES [] NO |
| Employment status | [] Part time | [] Seasonally employed |
| [] This person is a child | [] Part time & training | [] Retired or disabled |
| [] Full time 35+ hours | [] Tasiaina an aslaa al | [] Unemployed |
| 5 3 17 11 | [] Training or school | - · |
| [] Full time & training | [] Training or school | [] Homemaker |

| Please indicate a first choice with a "1" and a se | cond choice with a "2" |
|--|---|
| Preschool Head Start (PHS) | Early Head Start (EHS) |
| Serving children 3(by Sept 1) -5 years old | Serving children 0-3 & Pregnant mothers |
| PHS Home Based options: | Center Based UTAH: |
| Box Elder | Cache South |
| Cache/Rich | Cache North AM 8am-2pm |
| Idaho | Cache North PM 3pm-9pm |
| PHS Center Based options UTAH: | Home Based UTAH: |
| Logan AM Hyrum AM *Brigham 1 | Box Elder |
| Logan PM Hyrum PM *Brigham 2 *Smithfield *Richmond *Fielding | Cache |
| *Smithfield*Richmond*Fielding | |
| **The classes with the asterisk are extended day classrooms (Mon- | Home Based IDAHO: |
| Fri, 6 hours) | Caribou/Bear Lake |
| | Franklin |
| PHS Center Based options IDAHO: | |
| Paris | |
| Preston AM | |
| Preston PM | |
| Malad | |
| Soda Springs | |
| PARENTS PLEASE MARK THOSE THAT APPLY: [] Past Head Start Fa | l amily |
| [] Do you plan on a Have you been convicted of a crime in the last seven (7) years? No Yo | pplying for ANY other Head Start Program es |
| yes, please explain | |
| ONVICTION <u>WILL NOT</u> BE A BAR FOR ENROLLMENT OF YOUR CHILD. | |
| ertification: "I have carefully reviewed the documents and information I have provided orm, certify to the best of my knowledge and belief that all information regarding eligibinderstand that this is an application for services that are paid for with federal funds and to untruthful information of a material nature could result in serious legal consequences for | lity provided by me is true and accurate." "I furth that intentionally providing misleading, inaccurate |
| Parent/Guardian signature | Date |
| Parent/Guardian signature | Date |
| Witness/Staff signature_ | |
| | |
| Comments/Notes: | |
| | |
| | |

BELOW THIS LINE STAFF USE ONLY USO DE PERSONAL SOLAMENTE

This section is to be completed by the staff recruiter. Please complete interview with parent, STAFF INITIAL next to those that apply and an NA if it does not. Esta sección debe ser completada por el personal. Por favor complete la entrevista con los padres, ponga sus INICIALES a los que aplique y una NA a los que no aplique. Current income (check stubs, W2, tax form 1040, or employer letter) Verificación de ingresos (Formulario de impuestos (1040), forma W-2, talones de cheques, carta de portón) Proof of age (birth certificate, christening/blessing certificate, Medicaid card or passport) Prueba de edad (acta de nacimiento O acta de bautismo) Scholarship/grants Becas Child support Menutenicon de hijos If living arrangement "temporary" was marked, document why Si marco SI, donde vive un arreglo temporal, explique su situación Verify all members have a full date of birth Verifice que todos los miembros de la familia tengan una fecha de nacimiento completa. SSI, TANF, or Foster Placement form Forma de SSI, TANF, o colocación de hogar (Foster care) Complete emergency contact information Complete la forma de Información de Contactos de Emergencia Both parents education/employment status filled in with working parents' income Educación/estatus laboral de ambos padres, igual que el ingreso de ambos o de un solo padre. Head Start choice option is marked with a "1" and second choice is marked with a "2" IEP or IFSP documentation if applicable I, the parent, have completed this interview with a Bear River Head Start staff member. He/she has reviewed that all information has been submitted with my application. By signing this form, I certify to the best of my knowledge and belief that all information regarding eligibility provided by me is true and accurate. Yo el padre he completado esta entrevista con un representante de Bear River Head Start. El/Ella revisado que toda la información se ha presentado con mi solicitud. Al firmar este formulario, certifico a lo mejor de mi conocimiento y creencia que se proporciona toda la información relativa a elegibilidad por mí es verdadera y exacta. I, staff member of Bear River Head Start, have reviewed and conducted this interview with the parent/guardian. Yo, representante de Bear River Head Start, he revisado y completado esta entrevista con el padre/guardián. Parent/Guardian signature Date

Fecha

Fecha

Date

Firma del Padre/Guardián

Firma del Testigo/Personal

Witness/staff Signature

BEAR RIVER HEAD START

Child Medical Information Form

| Child's name | Birthdate | Parents name | Phone | |
|--|---------------------------------------|----------------------------------|------------------------------------|--|
| HAS YOUR CHILD BEEN SER | VED ON WIC FROM DECEMBE. | | YES []NO | |
| City of the specific WIC departmen | | | | |
| CHILD'S INSURANCE PROVI | DER NAME: | | | |
| CHILD'S PHYSICIAN NAME: | | PHONE NUMBER | : | |
| | exam: | | | |
| CHILD'S DENTIST NAME: | | PHONE NUMBER | l: | |
| Date of last or upcoming dental ex | | | | |
| | | | | |
| Health Problems | | | | |
| Has child ever had OR currently h | ave any of the following illnesses | s or conditions? (Please mark an | y applicable illness or condition) | |
| □ boils | □ heart/blood vessel disease | □ child abuse and neglect | | |
| □ hives | □ liver disease | □ sickle cell disease | | |
| □ eczema | □ polio | □ high lead levels | | |
| □ asthma | □ overweight | □ problems with teeth, gui | ms, or mouth | |
| □ bleeding tendencies | □ underweight | \Box frequent sore throat | | |
| □ diabetes | □ anemia | ☐ frequent cough | | |
| ☐ frequent vomiting | □ frequent stomach pain | ☐ frequent urinary infection | ons or trouble urinating | |
| ☐ frequent diarrhea | | | | |
| , , , | nts, crosses eyes, wears glasses, e | | | |
| | earing (tubes, frequent earaches, e | | 4b-4 | |
| Please further explain any medi- please list what medications you | | | on that your child has. Also, | |
| | | | | |
| | | | | |
| | | | | |
| Yes No Has child ever h | ad a convulsion or seizure? If ye | s, when did it last happen? | | |
| | nedicine for seizures? If yes, wha | | | |
| ATT TO GITTE DI LI LI LI LI | · · · · · · · · · · · · · · · · · · · | TON: 1 11 1 1 | | |
| <u>ALLERGIES</u> : Please list all alle FOOD Allergies/Reaction: | | e e | • | |
| MEDICATION Allergies/Reacti | | | | |
| OTHER Allergies when near an | | | | |
| | SCREENING PER | RMISSION FORM | | |
| Bear River Head Start has my p | | | it the year. These screenings will | |
| include: (Please initial each blan | (k) | | | |
| Hearing and Vision | Developmental screening | Height/Weight _ | Social/Emotional screening | |
| These screenings are required for all children enrolled in Head Start. Be assured that the test information will be kept confidential and will only be used to plan special activities for your child. | | | | |
| Parent(s)/Guardian(s): | | | | |
| 1 archi(s)/Odardian(s): | | Date | | |

^{***}This page is optional at this time, however if your child is selected for enrollment it will need to be filled out at that time.

BEAR RIVER HEAD START

Health and Education Permission/Release Form

| Child's name | Date of birth | Telephone #: | | | | |
|--|---|--|--|--|--|--|
| PERMISSION TO OBTAIN/RELEASE HEAD | LTH DATA INFORMATION | [| | | | |
| Upon enrollment, I give permission for the Head providers (doctor, dentist, WIC, Medicaid, insurar health, and dental follow-up services and Perform mail, telephone and/or fax. | nce companies, mental health p | rofessionals) to meet medical, mental | | | | |
| I also give permission for my health care provider Health Staff. My health care provider can release | | | | | | |
| It is understood that the above information is to be | e used for professional purpose | s only and it is to be held confidential. | | | | |
| OTHER PERMISSIONS – (Please initial. Parent in | itials need to be up-dated yearly.) | | | | | |
| I give permission for Head Start to provide | emergency first aid and seek en | nergency medical help for my child. | | | | |
| I give permission for Head Start Staff to pr | ovide screenings on my child (vi | sion, hearing, height and weight). | | | | |
| I give permission for my child's name to be that all staff should be aware of. | posted in the classroom if there | is a medical condition or food allergy | | | | |
| I give permission for Head Start to record community (newspaper, etc.) | video and take photographs and | use these to promote our program in the | | | | |
| I give permission for Head Start to record promote their program. | videos and take photographs for | use in evaluating university students and | | | | |
| I give permission for Head Start to record | I give permission for Head Start to record video for use in classroom observations. | | | | | |
| I give permission for Head Start to allow classroom photos and videos to be taken by parents. | | | | | | |
| I give permission for Head Start to take my child on Head Start field trips. | | | | | | |
| Every child is required to be screened to de their time in Head Start. This information children. I give Bear River Head Start per confidential and reviewed with me. I under | gives the teacher a starting poin mission to screen my child and I | t to plan the goals and activities for the understand that all results will be kept | | | | |
| I give permission for Head Start to perform | n mental health observations in t | the classroom and at socializations. | | | | |
| I understand that this permission form remain Head Start. I understand I may cancel/revoke | _ | | | | | |
| Parent/Guardian Signature Date | Staff Signature | Date | | | | |

^{***}This page is optional at this time, however if your child is selected for enrollment it will need to be filled out at that time.