BEAR RIVER HEAD START APPLICATION 2018-2019 Preschool Head Start (PHS) Early Head Start (EHS) 95 West 100 South Suite 200 LOGAN, UTAH 84321

CACHE COUNTY (435) 755-0081 FAX: (435) 755-0125 Box Elder (435) 723-7755 Fax 435-734-4932/ Fielding (435) 458-2700 / Preston (208) 852-3012 Oneida (208) 766-2200

Dear Parents/Guardians:

Bear River Head Start is a free (no cost to the parents/guardians), federally funded, comprehensive preschool program. Federal income guidelines and child/family circumstances are considered to determine eligibility. Please complete a separate application for each child applying. <u>Please keep our office informed of any changes in your contact information (address, phone number).</u>

Please turn in these documents with the application:

Proof of age-birth certificate, christening/blessing certificate **OR** other legal document.

Income verification-need 1 of the following documents, listed in order of preference.

- W-2 form
- Tax form (1040)
- check stubs = 12 months preferred
- letter from employer
- Scholarship/grants

- verification from TANF
- SSI documentation
- Foster Care documentation
- Child support

Children in public assistance (TANF), Foster Care or SSI programs are income eligible

Please attach a current copy of your child's/family's Public Assistance (TANF), Foster Care, or SSI document. This will be retained and kept with your child's application.

IF THE ITEMS LISTED ABOVE ARE NOT PRESENTED WITH YOUR APPLICATION, WE WILL BE UNABLE TO KEEP AND PROCESS YOUR APPLICATION.

Children with disabilities or special needs are welcome. Please attach a copy of your child's IEP or IFSP to the application.

Head Start involves families as well as the Head Start child. Parent support is vital to the success of the program. Parents (families) are encouraged to volunteer time to the program. Volunteering can include helping in the classroom, preparing activities at home, serving on Parent Committees, etc.

Upon acceptance into the program, your child will be assigned a home-based option or center-based class.

In addition, your family will receive Family Advocate services. Family Advocate services focus on strengthening the family, literacy/education and employability.

Center-based children may ride the Head Start bus for class field trips.

Transportation is **not** provided to or from school.

Transportation Alternatives: parents can create car pools, ride public transportation, or request the homebased option.

I have read and understand the above and would like to apply to have my child in Bear River Head Start. <u>I understand that by submitting this application I am not guaranteed enrollment</u>. PARENTS PLEASE KEEP THIS PAGE. IT IS FOR YOUR INFORMATION

All Earnings Must be Reported

Gross Earnings from Employment & Unemployment *Retirement or Disability* *Financial Assistance* *Foster Care Stipend* *Child Support or Alimony* *Self-employment Income* *Farm Self-employment Income* *Scholarships/Grants

We follow the school district schedule for all holidays and breaks.

What will happen after my application is completed and turned in?

Upon receiving your application, the Recruitment & Enrollment team will process your information and input it into our database. Your child will then be placed on the Income Eligible or Over-Income waitlist for the site requested.

Head Start has limited slots for age-eligible **over-income** children, and the majority of those slots go to children with identified disabilities.

When will I hear if my child is in the program?

If you turn in an application between January and August (for the next program year – beginning September 2018), and if your child is selected to attend Bear River Head Start, you will receive a letter informing you that your child has been accepted into the program. This letter will be mailed to you summer of 2018.

If your child is not accepted, after August 21, 2018, he/she will remain on the waitlist until there is an opening. **You will be called** by a member of the Recruitment & Enrollment team if your child has been selected to fill the vacancy.

Will my child get into the program?

If your child is a foster or a homeless child, your chances are excellent; **but we cannot guarantee your child will get in.** The federal government determines who gets first priority in receiving services in Head Start and foster and/or homeless children are priority children.

If your child is **age and income eligible**, your chances are very good; **but we cannot guarantee your child will get** in. <u>We maintain a waiting list every year</u>! The program <u>IS NOT</u> first-come first-served, but the sooner you turn in your application the better, as first selections are made early in the summer. Government regulations require services to <u>those in the community who need the services the most.</u> Therefore, each application is rated based on the information provided in the application.

If you are selected to be in the program, the following health requirements will need to be met:

MEDICAL & DENTAL REQUIREMENTS-If you have questions please call our office at 435-755-0081.

- *Physical*: Your child will need an up-to date physical exam with a medical doctor. Please obtain a copy of the most recent physical exam that was done.
- *Hematocrit/Hemoglobin:* Your child will need a hematocrit or hemoglobin to be done with their physical if they are 12 months or older. If your child is on WIC, Head Start will request HGB from the WIC office.
- *Lead Test*: If your child is 12 months or older and has never had a lead test, obtain a lead test at the time of their physical, or call your child's doctor for a lab order.
- **Dental Exam**: Your child will need a dental exam with a dentist if he/she is 12 months or older. If your child is on a regular six-month schedule with his or her dental care, please obtain a copy of your child's latest six-month exam.
- *Immunization Record* (please copy front & back. Immunizations need to be up to date)

Bear River Head Start Application 2018-19 Family Member Information

Staff Only Child Plus #		Date application received		Sta	Staff recruiter	
Child's legal name:		Preferred name:			Date of birth:	
					Gender: I	Male [] Female []
 English Proficiency [] None (doesn't speak or understand) [] Poor (doesn't speak but understands) [] Moderate (speaks & understands a little) [] Proficient (speaks & understands) 		Primary Language: [] English [] Spanish [] Other Ethnicity:		- [] [] []	Race (check all that apply)[] Asian[] American Indian or Alaska Native[] African/Black/African American[] Caucasian[] Pacific Islander[] Other	
Living Address		City		State	Zip	County
Mailing Address (If different from living ad		ddress) City		State	Zip	County
Is your living address a temporary arrangement? (Excluding renters) [] YES [] NO	If yes, is this due to loss of housing or because of inability to afford housing?		[] Sharing [] Living i	any of the following apply to your household at this time? Sharing a residence [] Living in a hotel Living in a shelter [] Living in a car, park, campground, ublic space [] Living in a space without adequate facilities		
Home phone	Cell phone		Work phone		Message	phone
# in Household Parantal status in hor	# in # of Chile Family in Family			ages 0-3 ages 4-5		
Parental status in home:] One parent [] Two parents [] Relative [] Foster care Primary language spoken at home: Language you prefer the visits/mail in (circle one) English or Spanish						
Please mark all that you receive: []TANF []SSI []Medicaid []WIC []SNAP (The following documents will be required and retained with the application: SSI/TANF) []WIC []SNAP					[] SNAP	
Referral (please present documentation)[]School District []Health Department or WIC []CAPSA []Up to 3 progra []Doctor/Health Care Provider []Division of Child & Family Services or CPS []Other					A []Up to 3 program	

Child Care Needs

• Does this child need full-day, full-year childcare because you are working or in training? [] YES [] NO

- Please select the type of child care the child receives during that part of the day when they are not in Preschool Head Start or Early Head Start?
 - [] Family child care home
- [] Through a public school pre-kindergarten program
- [] Child care center or home
- [] At home or with relative or unrelated adult
- [] Other

Early Head Start Parents: Please complete by mother of child if pregnant				
Are you Pregnant? []YES []NO	(Due Date) Expected Delivery Date//			

Need for Services (if applicable)

Please list any specific concerns why you believe your child should be enrolled in Head Start. (Example: child/family concerns/needs/circumstances, disabilities, development concerns, divorce, parent difficulty reading/speaking, death in family within the last year)

Is your child on an IEP/IFSP? [] NO [] YES [] POSSIBLE CONCERN

Parent/Guardian Signature_

EMERGENCY CONTACTS NOT PRIMARY OR SECONDARY ADULTS, but other who can make decisions for your child, if you are not available

Name	Relationship to child			_Contact: Yes [] No []
Address	_City	State	_Zip	Release: Yes [] No[]
Home phone	Cell phone		Work phone	
Name	Relationship	to child		Contact: Yes [] No []
Address	_City	State	_Zip	Release: Yes [] No []
Home phone	Cell phone		Work phone	
Name	Relationship	to child		Contact: Yes [] No []
Address	_City	_State	_Zip	Release: Yes [] No []
Home phone	Cell phone		Work phone	

Family Member Information

Primary Adult (person filling out form)					
First name	Last	Last name		Date of birth:	
Lives with family? [] YES [] NO	Provides finance	ial support? []	YES [] NO	Gender: Male [] Female []	
Education level [] High school graduate [] Master's degree [] GED [] Bachelor's degree [] Grade 12 [] Associate's degree [] Grade 11 [] Training/Tech Cert. [] Grade 10 [] Some college/Tech school [] Grade 9 *If less than grade 9 specify here		Employment sta [] Full time 35- [] Full time & t [] Part time [] Part time & t [] Training or s	+ hours [training [training [Seasonally employed Retired or disabled Unemployed Homemaker	
English ProficiencyPrimary[] None (doesn't speak or understand)[] Engli[] Poor (doesn't speak but understands)[] Span[] Moderate (speaks & understands a little)[] Oth[] Proficient (speaks & understands)[] OthWhat is your relationship to the child applying to Bear			[] African Am [] Caucasian	ndian or Alaska Native herican [] Pacific Islander	
Do you have custody of the child applying? []YES []NO Email:					

Secondary Adult						
First name		Las	st name	Date of birth:		
Lives with family?		Provides fin	ancial support? []	YES] NO Gender: Male [] Female []		
Home Phone	Cell Phone		Employers Phone	Message Phone		
			()			
Living address	State	Zip	County			
Mailing address(if differen	t from living address)	State	Zip	County		
Education level[] High school[] Master's degree[] GED[] Bachelor's degree[] Grade 12[] Associate's degree[] Grade 11[] Training/Tech Cert.[] Grade 10[] Some college/Tech school[] Grade 9* If less than specify here		[] Full time 35+ hours[] Seasonally employed[] Full time & training[] Retired or disable[] Part time[] Unemployed[] Part time & training[] Homemaker[] Training or school[] Homemaker		+ hours [] Seasonally employed training [] Retired or disabled [] Unemployed training [] Homemaker		
English proficiency [] None (doesn't speak of [] Poor (doesn't speak of [] Poor (doesn't speak of [] Moderate (speaks & u [] Proficient (speaks & u	Primary lang [] English [] Spanish [] Other Ethnicity:	[] Spanish[] African American [] Pacific Isi[] Other[] Caucasian [] AsianEthnicity:[] Other				
What is your relationship to the child applying to Bear River Head Start? Do you have custody of the child applying? []YES []NO Email:						
				nt of Child Applying		
Do you give permission f	For Bear River Head Sta [] N/A (not applicab		on-Custodial parent	for Head Start purposes?		
Name		Address	8	Home ()		
Date of Birth	Date of Birth City State/Zip		ip	Cell () Work ()		
T ' 4			ot child who is ap	plying for Head Start)		
First name:	First name: Last name: Gender: Male [] Female []					
Related by blood, marriage or adoption: [] YES [] NO Date of birth:						
Relationship to child applying:			Lives with family? []YES []NO			
Race (check all that apply) [] Asian [] American Indian or Alaska Native [] Black [] Pacific Islander [] White [] Other						
First name:	Yirst name: Last name: Gender: Male [] Female []					
Related by blood, marria	age or adoption: []	YES [] N	O Date o	f birth:		
Relationship to child applying:				with family? []YES []NO		

Race (check all that apply)
[] Asian [] American Indian or Alaska Native [] Black [] Pacific Islander [] White [] Other_

First name:	Last name:	Gender: Male [] Female []			
Related by blood, marriage or adoptic	on: []YES []NO	Date of birth:			
Relationship to child applying:		Lives with family? [] YES [] NO			
Race (check all that apply)[] Asian [] American Indian or Ala	uska Native [] Black [] Pac	cific Islander [] White [] Other			
First name:	Last name:	Gender: Male [] Female []			
Related by blood, marriage or adoptic	on: []YES []NO	Date of birth:			
Relationship to child applying:		Lives with family? [] YES [] NO			
Race (check all that apply) [] Asian [] American Indian or Alaska Native [] Black [] Pacific Islander [] White [] Other					
First name:	Last name:	Gender: Male [] Female []			
Related by blood, marriage or adoptic	on: []YES []NO	Date of birth:			
Relationship to child applying:		Lives with family? [] YES [] NO			
Race (check all that apply)[] Asian [] American Indian or Ala	uska Native [] Black [] Pac	cific Islander [] White [] Other			

Other Children or Adults in Household					
First name:	Last name:	Gender: Male [] Female []			
Related by blood, marriage or adoption:	[]YES []NO	Date of birth:			
Kelated by blood, marriage of adoption.					
Relationship to child applying:		Lives with family? []YES []NO			
Employment status	[] Part time	[] Seasonally employed			
[] This person is a child	[] Part time & training	[] Retired or disabled			
[] Full time 35+ hours	[] Training or school	[] Unemployed			
[] Full time & training		[] Homemaker			
First name:	Last name:	Gender: Male [] Female []			
Related by blood, marriage or adoption:	[]YES []NO	Date of birth:			
Relationship to child applying:		Lives with family? [] YES [] NO			
Employment status	[] Part time	[] Seasonally employed			
[] This person is a child	[] Part time & training	[] Retired or disabled			
[] Full time 35+ hours	[] Training or school	[] Unemployed			
[] Full time & training		[] Homemaker			
First name:	Last name:	Gender: Male [] Female []			
Related by blood, marriage or adoption:	[]YES []NO	Date of birth:			
Relationship to child applying:		Lives with family? [] YES [] NO			
Employment status	[] Part time	[] Seasonally employed			
[] This person is a child	[] Part time & training				
[] Full time 35+ hours	[] Training or school	[] Unemployed			
[] Full time & training	-	[] Homemaker			
-					

Please indicate a first choice with a "1" and a se	cond choice with a "2"
Preschool Head Start (PHS)	Early Head Start (EHS)
Serving children 3(by Sept 1) -5 years old	Serving children 0-3 & Pregnant mothers
PHS Home Based options:	Center Based UTAH:
Box Elder	Cache South-Nest/Koop
Cache/Rich	(Mon-Friday 8am-2pm)
Idaho Idaho	
Soda Springs	Cache South-Loft
	(Mon-Thurs 7:30am-1:30pm)
PHS Center Based options UTAH:	
Logan AM Hyrum AM *Brigham 1	Cache North-Fish Pond
Logan PM Hyrum PM *Brigham 2	(Mon-Thurs 8am-2pm)
*Smithfield *Richmond *Fielding	
**The classes with the asterisk are extended day classrooms (Mon-	Home Based UTAH:
Fri, 6 hours)	Box Elder
	Cache
PHS Center Based options IDAHO:	
Paris	Home Based IDAHO:
Preston AM	Caribou/Bear Lake
Preston PM	Franklin
Malad	
	ed in ANY Head Start program
	applying for ANY other Head Start Program
Have you been convicted of a crime in the last seven (7) years? No Y	es
f yes, please explain	
CONVICTION WILL NOT BE A BAR FOR ENROLLMENT OF YOUR CHILD.	
Certification: "I have carefully reviewed the documents and information I have provided form, certify to the best of my knowledge and belief that all information regarding eligib understand that this is an application for services that are paid for with federal funds and	ility provided by me is true and accurate. I further that intentionally providing misleading, inaccurate
or untruthful information of a material nature could result in serious legal consequences t	for me.
Parent/Guardian signature	Date
Parent/Guardian signature	Date
Witness/Staff signature	Date
Comments/Notes:	

BELOW THIS LINE STAFF USE ONLY uso de personal solamente

This section is to be completed by the staff recruiter. Please complete interview with parent, STAFF INITIAL next to those that apply and an NA if it does not. Esta sección debe ser completada por el personal. Por favor complete la entrevista con los padres, ponga sus INICIALES a los que aplique y una NA a los que no aplique. Current income (check stubs, W2, tax form 1040, or employer letter) Verificación de ingresos (Formulario de impuestos (1040), forma W-2, talones de cheques, carta de portón) Proof of age (birth certificate, christening/blessing certificate, Medicaid card or passport) Prueba de edad (acta de nacimiento O acta de bautismo) Scholarship/grants Becas Child support Menutenicon de hijos If living arrangement "temporary" was marked, document why Si marco SI, donde vive un arreglo temporal, explique su situación Verify all members have a full date of birth Verifice que todos los miembros de la familia tengan una fecha de nacimiento completa. SSI, TANF, or Foster Placement form Forma de SSI, TANF, o colocación de hogar (Foster care) Complete emergency contact information Complete la forma de Información de Contactos de Emergencia Both parents education/employment status filled in with working parents' income Educación/estatus laboral de ambos padres, igual que el ingreso de ambos o de un solo padre. Head Start choice option is marked with a "1" and second choice is marked with a "2" IEP or IFSP documentation if applicable

I, the parent, have completed this interview with a Bear River Head Start staff member. He/she has reviewed that all information has been submitted with my application. By signing this form, I certify to the best of my knowledge and belief that all information regarding eligibility provided by me is true and accurate.

Yo el padre he completado esta entrevista con un representante de Bear River Head Start. El/Ella revisado que toda la información se ha presentado con mi solicitud. Al firmar este formulario, certifico a lo mejor de mi conocimiento y creencia que se proporciona toda la información relativa a elegibilidad por mí es verdadera y exacta.

I, staff member of Bear River Head Start, have reviewed and conducted this interview with the parent/guardian. *Yo, representante de Bear River Head Start, he revisado y completado esta entrevista con el padre/guardián.*

Parent/Guardian Signature	Date
Firma del Padre/Guardián	Fecha
Witness/Staff Signature	Date
Firma del Testigo/Personal	Fecha

BEAR RIVER HEAD START

Child Medical Information Form

Child's name	Birthdate	Parent's name	Phone				
HAS YOUR CHILD BEEN SERVED ON WIC FROM <u>DECEMBER 2017 TO PRESENT TIME?</u> []YES []NO							
City of the specific WIC department that service your child:							
CHILD'S INSURANCE PROVID	DER NAME:						
CHILD'S PHYSICIAN NAME:	CHILD'S PHYSICIAN NAME:PHONE NUMBER:						
•			ER:				
Date of last or upcoming dental ex			-				
			_				
Health Problems							
Has child ever had OR currently has	ave any of the following illnesses	s or conditions? (Please mark a	any applicable illness or condition)				
\Box boils	□ heart/blood vessel disease	\Box child abuse and negled	;t				
\Box hives	\Box liver disease	\Box sickle cell disease					
□ eczema	🗆 polio	\Box high lead levels					
□ asthma	□ overweight	\Box problems with teeth, g	ums, or mouth				
□ bleeding tendencies	□ underweight	\Box frequent sore throat					
□ diabetes	🗆 anemia	\Box frequent cough					
\Box frequent vomiting	\Box frequent stomach pain	□ frequent urinary infect	ions or trouble urinating				
frequent diarrhea							
□ difficulty seeing (squi	nts, crosses eyes, wears glasses, e	etc.)					
Please further explain any medic please list what medications your		l/or any other medical condi nedical condition					
	ad a convulsion or seizure? If ye nedicine for seizures? If yes, wha rgies and the CHILD'S REACT	at medicine?					
FOOD Allergies/Reaction:							
MEDICATION Allergies/Reacti OTHER Allergies when near and							
OTHER Anergies when hear and	imais, iurs, insects, uust, etc./K	eaction:					
		RMISSION FORM					
Bear River Head Start has my pinclude: (<i>Please initial each blan</i>		invasive screenings through	out the year. These screenings will				
Hearing and Vision	Developmental screening	Height/Weight	Social/Emotional screening				
These screenings are required for all children enrolled in Head Start. Be assured that the test information will be kept confidential and will only be used to plan special activities for your child.							
Parent(s)/Guardian(s): Date:							

***This page is optional at this time, however if your child is selected for enrollment it will need to be filled out at that time.

BEAR RIVER HEAD START

Health and Education Permission/Release Form ***

Child's name_____

Date of birth_____

Telephone #: _____

PERMISSION TO OBTAIN/RELEASE HEALTH DATA INFORMATION

(Please initial. Parent initials need to be up-dated yearly.)

_____Upon enrollment, I give permission for the Head Start Health Staff to obtain required health data from my child's health providers (doctor, dentist, WIC, Medicaid, insurance companies, mental health professionals) to meet medical, mental health, and dental follow-up services and Performance Standard requirements. This information may be obtained by mail, telephone and/or fax.

_____I also give permission for my health care providers to release the required health data information to the Head Start Health Staff. My health care provider can release this information by telephone, mail, and/or fax.

_____It is understood that the above information is to be used for professional purposes only and it is to be held confidential.

<u>OTHER PERMISSIONS</u> – (*Please initial. Parent initials need to be up-dated yearly.*)

- _____ I give permission for Head Start to provide emergency first aid and seek emergency medical help for my child.
- _____ I give permission for Head Start Staff to provide screenings on my child (vision, hearing, height and weight).
- I give permission for my child's name to be posted in the classroom if there is a medical condition or food allergy that all staff should be aware of.
- _____ I give permission for Head Start to record video and take photographs and use these to promote our program in the community (newspaper, etc.)
- I give permission for Head Start to record videos and take photographs for use in evaluating university students and promote their program.
- _____ I give permission for Head Start to record video for use in classroom observations.
- _____ I give permission for Head Start to allow classroom photos and videos to be taken by parents.
- _____ I give permission for Head Start to take my child on Head Start field trips.
- Every child is required to be screened to determine where the developmental level of the child is at the beginning of their time in Head Start. This information gives the teacher a starting point to plan goals and activities for the children. I give Bear River Head Start permission to screen my child and I understand that all results will be kept confidential and reviewed with me. I understand I have the right to refuse permission for this screening.
- I give permission for Head Start to perform mental health observations in the classroom and at socializations.

I understand that this permission form remains in effect for one year or for the duration my child remains in Head Start. I understand I may cancel/revoke this authorization at any time by submitting a written request.

Parent/Guardian Signature

Date

Staff Signature

Date

^{***}This page is optional at this time, however if your child is selected for enrollment it will need to be filled out at that time.