

Policy Council Report

August 20, 2020

1. Hire Request of Vanessa Wood as Extended Day Teacher Assistant was approved.
2. Hire Request of Maria Alonzo as Extended Day Teacher Assistant was approved.
3. FYI the following Job descriptions were updated for Amy Prestwich, Beryl Dattage and Cherie Pierce
4. Transfer Request of Deann Turner to On Call Teacher was approved.
5. Transfer Request of Carrie McLaughlin to On Call Disability Specialist was approved.
6. Transfer request of Zinthia Cornejo to Hyde Park Receptionist was approved.
7. Transfer request of Annalise Netzley to Child Development Assistant was approved.
8. Transfer Request of Leisl Barrett to EHS Family Advocate was approved.
9. Transfer Request of Marianne Lorz to Health Specialist was approved.
10. Transfer request of Terrah Smith to ERSEA Coordinator was approved.
11. Transfer Request of Stephanie Parker to PHS Mentor Coach was approved.
12. PIR Data Year Over Year Look was discussed.
13. Exclusion Policy was approved.
14. Job Descriptions were approved.
15. Policy Council received a copy of the Staff & Parent Surveys and had an opportunity to review them.
16. Head Start Self –Assessment was approved.
17. Program Improvement. Report (PIR) was approved.
18. Child and Family Outcomes were approved.
19. Short Term goals were approved.
20. Long Term goals were approved.
21. Bear River Head Start Strategic planning was approved.
22. July 16, 2020, Policy Council Meeting Minutes were approved.
23. July 29, 2020, Policy Council Interim Meeting Minutes were approved.
24. August 5, 2020, Policy Council Interim Meeting Minutes were approved.
25. Budget Report –
 - The 2020-2021 fiscal year is 50% complete as of 07/31/2020.
 - All staff are currently doing Pre-Service.
 - A 2% COLA increase will be implemented on 9/23/2020 and will include the retroactive adjustments.
 - ECP grant ended 7/31/2020.
26. Board Report- No meeting in July
27. Program Report-COVID 19 report regarding 2020-2021 program services/options/health and safety implications/fiscal budgetary status-Sarah
 - We started extended day-so far so good! Children enrolled in Extended Day classes began service on August 10, 2020.
 - Part –Day begins the end of August. Part-Day children and families still prefer Part-Day or Home-Based services. Part-Day classes are set up as 4 hours per day, 4 days a week for 9 months per year.
 - Both Part-Day and Extended day offer high quality education for the children enrolled.
 - With Covid-19 we have seen an increase in families enrolling in our Home-Based services.
 - All of our Early Head Start Centers-Based classes are full day and full year.

- We have developed a Health and Safety protocol for all of our program options and services. We have all our health and safety protocols in place as well as policies and procedures. We follow the state, health department and local school district guidance. We have a sanitizer cabinet, spray sanitizer's, extra staff to sanitize every day, thermometers, and masks etc. The plan will be this; if a classroom needs to go in quarantine etc. This year we want to make sure that all children get all of their educational experiences they deserve and not miss any opportunities. If they do go to what we call center-at- home they would do virtual classes and the teachers are going to work with them. We are going to make it fun. It won't be the same as being in the center but it will be enjoyable and we will keep them together and make it a great thing.
 - We have added a blog to our website that will be updated as protocols or changes occur.
 - We are still recruiting. If you know anyone who would like to sign up for Preschool Head Start or Early Head Start please have them go online and fill out an application or call the office and somebody can help them.
28. Community Report-PC Community Reps
- School have started around the state.
29. PC Concerns addressed- PC Reps-
- Concerns about the Hyde Park and Hyrum Pick up/Drop off was voiced. Center-based Coordinator is looking into it.
30. Information calendar Review – Sareena (**see attached calendar**)
31. If any Policy Council Members are interested in serving next year as a parent of an enrolled child or a community member please let me know. You will need to be elected and approved.
32. Meeting was adjourned.

Policy Council Report

August 26, 2020

1. Hire Request of Kierra Dennis for a Part Day Teacher Assistant was approved.
2. Hire Request of Mariza Salguero as a Part Day Teacher Assistant was approved.
3. Hire Request of Cami Sorensen for PHS Extended Day Teacher Assistant was approved.
4. Transfer Request of Madison Logan to Food Delivery Assistant was approved.
5. Meeting was adjourned.

September 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 Screenings Preston, Brigham, Paris	2	3	4	5
6	7 <div style="border: 1px solid black; padding: 5px; text-align: center;">Labor Day All Staff Off</div>	8 EHS New Classes Start PHS Part Day Open house	9 PHS Part Day First Day of Class	10	11	12
13	14	<div style="border: 1px solid black; padding: 5px; text-align: center;">Budget Meeting</div>	16	<div style="border: 1px solid black; padding: 5px; text-align: center;">Policy Council</div>	18	19
20	21	22 Parent Meeting with Policy Council Elections 5:00 Malad 5:30 Cache HB County/Smithfield, Hyrum, Nest & Koop/ Fishpond, Logan Center 6:30 Preston/Richmond and Idaho EHS/PHS/HB 7:30 Brigham, Tremonton and PHS/EHS HB <div style="border: 1px solid black; padding: 5px; text-align: center;">Board Meeting</div>	23	24	25	26
27	28	29	30			