



# Policy Council Report

December 17, 2020

Policy Council Conference meeting via Google meets

1. Hire request of Lily Elison as Part Day PHS Teacher Assistant was approved.
2. Transfer request of Melinda DeSimone to EHS Infant Toddler Teacher was approved.
3. Transfer request of Alyssa Reeder to PHS Extended Day Teacher was approved.
4. Transfer request of Shantel Gardner to On-Call Infant Toddler Teacher was approved.
5. Policy Council was trained on Roberts Rules of Order.
6. Ashley Davis was approved as 2020-2021 Policy Council Secretary.
7. 2020-2021 Policy Council Goals were approved.
8. November 19, 2020, Policy Council Meeting Minutes were approved.
9. Dec 7, 2020 Interim Policy Council Meeting Minutes were approved.

## 10. Director's Report

- We will be having our Regional site visit on January 26, 2021 this will be done virtually due to COVID-19.
- Monitoring Protocol 2 is coming up, this is a review of the program operations and performance.

## 11. COVID-19 Closure Report and Quarantine modifications

We have had some staff that needed to quarantine due to exposure outside of Head Start. We work hard to ensure that the children are safe. With staff being quarantined we have utilized other staff to help in the classrooms alongside of the Teachers. We do not want to interrupt services to the children. If we get to a point of having high numbers of cases we will go to virtual classes. We want to continue to give the children the best education we can.

**Modifications:** Effective 12/3/20: The Utah Department of Health and Idaho Department of Health and Welfare have revised the close contact quarantine from 14 days to 10 days, following the recommendation of the CDC. Bear River Head Start will now implement a 10 days quarantine or 7 day test and return. Those who participate in the 7 day test and return must meet the following criteria:

- Have a negative test result
- No symptoms of COVID-19

## 12. Pandemic Parent Survey

- Our Data Coordinator collected data from enrolled parents, identifying the current need and what has the COVID impact been for their family. We did this so we could identify and meet the needs of currently enrolled children and families. The data is showing us that we are meeting the needs that were identified through the services we provide. We will continue to collect data from different sources to continue to adapt the program as needed.

## 13. Budget Report

- Budget Committee discussed the end of the fiscal year which is ending January 21, 2021
- We have allocated some care funds for COVID-19 expenses that will still be needed after the fiscal year ends.

## 14. Board Report

- Board met in November and discussed the same things as Policy Council

## 15. Community Report

- Little Lambs foundation has resources for diapers and wipes

**16. PC Concerns addressed**

- Where do parents get information on Parent Committee Meetings?

A: Your family advocate will send you the information. January 5, 2021 is the next meeting.

- Hyrum parking lot is icy.

A: We will reach out to the school.

17. **Couples Workshop**-The workshop was great! Would love to see it offered again

**18. Information Calendar Review**

January 4, 2021 Classes resume

January 5, 2021 Parent Committee Meetings

- Malad@5:00
- Cache @ 6:30
- Idaho@ 5:45
- Box Elder @7:30

January 6, 2021 Spanish Parent Committee Meetings @ 7:00

Love and Logic workshops

- January 12 @ 6:30
- January 19 @ 6:30
- January 26 @ 6:30
- February 2 @ 6:30
- February 9 @ 6:30

January 18, 2021 Martin Luther King/Civil Rights Day all staff off

January 21, 2021 Policy Council Meeting @5:30

19. Meeting was adjourned

# January 2021

Sun	Mon	Tue	Wed	Thu	Fri	Sat	
					1	2	
					Winter break All Staff Off		
3	4	5	6	7	8	9	
	Classes resume	Parent Committee Meetings Malad@5:00 Cache @ 6:30 Idaho@ 5:45 Box Elder @7:30	Parent Committee Meetings Spanish @7:00				
10	11	12	13	14	15	16	
		Love and Logic 6:30-8:30 Contact advocate on how you can attend					
17	18	19	20	21	22	23	
	Martin Luther King/ Civil Rights day All Staff Off	Love and Logic 6:30-8:30 Contact advocate on how you can attend		Preston No class			
24	25	26	27	28	29	30	
		Love and Logic 6:30-8:30 Contact advocate on how you can attend					
31		February 2 <sup>nd</sup> and 9 <sup>th</sup> Love and Logic 6:30-8:30 Contact advocate on how you can attend					