

## BEAR RIVER HEAD START POLICY COUNCIL 2022-2023 Interim Meeting Minutes

<b>Date:</b> Tuesday, January 10, 2023	<b>Start Time:</b> 7:04PM <b>End Time:</b> 7:16PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505	
<b>2022-2023 Policy Council Members' Attendance</b>		<b>YES</b>	<b>NO</b>
David Stone*	Brigham Representative	X	
Laura Bernsdorff*	Brigham Alternate		X
Melanie Wells* (Treasurer)	Tremonton Representative	X	
	Tremonton Alternate		
Mckenzie Jess*	Hyde Park Representative		X
Amy Gyllenskog*	Hyde Park Alternate	X	
Carlos Calbimonte* (Utah HSAC)	Logan Representative		E
Seanna Elam*	Logan Alternate	X	
Laura Vogel*	Hyrum Representative		E
Latai Kofoa*	Hyrum Alternate		X
Zhansaya Abdikairan*	Smithfield Representative	X	
Kassandra Cole*	Smithfield Alternate		X
Timothy Moore*	Richmond Representative		X
Traci Godfrey*	Richmond Alternate	X	
Stacey Clark* (Vice Chair & Idaho HSAC)	Malad Representative	X	
Janice Fritz*	Malad Alternate		E
Jerrie Pugmire* (Chair)	Paris Representative	X	
Brittan Johnson*	Paris Alternate		E
Kristin Fellows*	Preston Representative	X	
Samantha Ryder*	Preston Alternate	X	
Michelle Farfan	Nest/Koop Representative		X
Marta Rodriguez*	Nest/Koop Alternate		E
Cameron Miller*	Fishpond Representative		X
Joanna Morgan*	Fishpond Alternate		E
	Board Representative		
Anna Herrera*	Community Representative		X
Justin Nuñez*	Community Representative	X	

### \*Trained Policy Council Members

Members needed for a Quorum: 8	
Number of Voting Members who attended the meeting: 9	Number of Non-Voting Members who attended the meeting (includes the Policy Council Chairperson): 2
Do we have a Quorum?	
Meeting Called to Order By: Jerrie Pugmire (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Board/Policy Council Specialist) Additional Staff in Attendance: Kristie Curtis, Kim Evans, Kaycey Petersen, Steph Wood	

### 1. Vote to approve the hire request of Ashlyn Birchell as a PHS Brigham City Extended-

<b>Day Teacher – Steph Wood</b>		
Ashlyn is from Vernal, Utah. She just graduated from Utah State University with a dual major in Early Childhood and Elementary Education. She has had a lot of different experiences working in different preschools. Ashlyn worked on campus at the Child Development Lab and in a preschool for students with Autism. She just finished up her student teaching in a kindergarten classroom. Ashlyn has loved all of her experiences watching children learn and grow and is excited for this new opportunity to continue to do that.		
<b>Motion to approve the hire request of Ashlyn Birchell as a PHS Brigham City Extended-Day Teacher</b>		
<b>Motion: Melanie Wells</b>	<b>Seconded: Justin Nuñez</b>	<b>Approved: Yes</b>

<b>2. Vote to approve the hire request of Alison Ramirez as the PHS Paris Classroom Assistant – Steph Wood</b>		
Alison is requesting to be hired as the Classroom Assistant in the Paris, Idaho location. She has taken child development courses as well as volunteered at the after school programs at the local elementary schools. Alison is relocating from Utah to Idaho. She has children of her own ranging in age from newborn to 14 years and has experience with children in that capacity. Alison loves seeing kids learn and grow and being part of that with them. She loves showing them the world and how fun it can be.		
<b>Motion to approve the hire request of Alison Ramirez as the PHS Paris Classroom Assistant</b>		
<b>Motion: Justin Nuñez</b>	<b>Seconded: Amy Gyllenskog</b>	<b>Approved: Yes</b>

<b>3. Vote to approve the transfer request of Madeline Nicholas from the PHS Hyrum Classroom Assistant to an On-Call Teacher Assistant – Steph Wood</b>		
Madeline is currently a student at Utah State University majoring in Elementary Education. She is in her second-to-last semester so she is requesting a transfer to be on-call to make it easier for her to attend her classes. Madeline was hired as a Teacher Assistant in the paid internship position in September 2022 and then transferred to the Classroom Assistant at the Hyrum location around the end of October.		
<b>Motion to approve the transfer request of Madeline Nicholas from the PHS Hyrum Classroom Assistant to an On-Call Teacher Assistant</b>		
<b>Motion: David Stone</b>	<b>Seconded: Amy Gyllenskog</b>	<b>Approved: Yes</b>

<b>4. Vote to approve the transfer request of Denise Ayala from ERSEA Assistant to ERSEA Manager – Kristie Curtis</b>		
Denise has five kids and all five of them have attended Head Start. She has been a part of Head Start since her oldest, who is 15, was 2 years old; about 13 years now. Denise has worked for Head Start for 9 years since 2013. She has been an ERSEA Assistant, ERSEA Specialist and filled in for the ERSEA Coordinator when she went on maternity leave. It's something that she really loves and feels like it's a great program because it helps so many families that are in such high need. It feels great to be able to call families that are in high need situations to tell them that their child has been accepted into the program. It's such a cool feeling to let them know they are able to attend and can get other help and resources from us. Denise also coaches state soccer for a U13 boys' soccer team. She has a lot of experience with children and families.		
<b>Motion to approve the transfer request of Denise Ayala from ERSEA Assistant to ERSEA Manager</b>		
<b>Motion: David Stone</b>	<b>Seconded: Zhansaya Abdikairan</b>	<b>Approved: Yes</b>

**5. Information Only: Vicki Seigfried will be transferring from a PHS Brigham City Extended-Day Teacher to a PHS Logan Part-Day Teacher. This is coming to Policy Council as information only as this will not change her job description – Steph Wood**

Vicki has requested a transfer to come from Brigham City to the Logan Center and be a part-day teacher. She moved to Hyrum so this Logan location is closer to her. When a spot came open, she requested to transfer to be closer to home and won't need to drive over the mountain.

**6. Information Only: Julissa Rodriguez will be transferring from the PHS Soar Teacher Assistant to a Teacher Assistant for all locations. This is coming to Policy Council as information only as this will not change her job description – Steph Wood**

Julissa and Jayden are requesting to transfer and will be swapping spots. We are transferring Jayden into the Soar class and having Julissa be a quality Teacher Assistant which means she will be moving around. We are hoping to use Julissa in some of our classes that have more predominantly Spanish-speaking children to talk and help with them and use her Spanish-speaking skills in many classes instead of just one.

**7. Information Only: Jayden Alder will be transferring from a Teacher Assistant for all locations to the PHS Soar Teacher Assistant. This is coming to Policy Council as information only as this will not change her job description – Steph Wood**

See the information listed for agenda item 6.

**8. Vote to adjourn the January 10, 2023 Interim Policy Council Meeting – Jerrie Pugmire**

With no other business to conduct, the January 10, 2023 Interim Policy Council Meeting was adjourned at 7:16pm.

**Motion to adjourn the January 10, 2023 Interim Policy Council Meeting**

**Motion: Melanie Wells**

**Seconded: Justin Nuñez**

**Approved: Yes**