

Policy Council Approval	
Chairperson Signature	<u>Stacey Clark</u>
Date	<u>04-20-2023</u>

BEAR RIVER HEAD START POLICY COUNCIL 2022-2023 Interim Meeting Minutes

Date: Thursday, March 30 th , 2023	Start Time: 7:00PM End Time: 7:22PM	Location: Dialpad Meetings: 1-888-602-7505	
2022-2023 Policy Council Members' Attendance		YES	NO
David Stone* (Vice Chair)	Brigham Representative		X
Laura Bernsdorff*	Brigham Alternate		X
Melanie Wells* (Treasurer)	Tremonton Representative	X	
	Tremonton Alternate		
Mckenzie Jess*	Hyde Park Representative		X
Amy Gyllenskog*	Hyde Park Alternate		X
Carlos Calbimonte* (Utah HSAC)	Logan Representative	X	
Seanna Elam*	Logan Alternate		X
Laura Vogel* (Secretary)	Hyrum Representative		E
Latai Kofoa*	Hyrum Alternate		X
Zhansaya Abdikairan*	Smithfield Representative	X	
Kassandra Cole*	Smithfield Alternate		X
Timothy Moore*	Richmond Representative		E
Traci Godfrey*	Richmond Alternate		E
Stacey Clark* (Chair & Idaho HSAC)	Malad Representative	X	
Janice Fritz*	Malad Alternate	X	
	Paris Representative		
Brittan Johnson*	Paris Alternate	X	
Kristin Fellows*	Preston Representative	X	
Samantha Ryder*	Preston Alternate		E
Michelle Farfan*	Nest/Koop Representative		X
	Nest/Koop Alternate		
Cameron Miller*	Fishpond Representative	X	
Joanna Morgan*	Fishpond Alternate		E
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative		E

***Trained Policy Council Members**

Members needed for a Quorum: 8

Number of Voting Members who attended the meeting: 8	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
Do we have a Quorum?	
Meeting Called to Order By: Stacey Clark (Policy Council Chairperson) Meeting Facilitated By: Symphony Correia (Fiscal Specialist) Additional Staff in Attendance: Stephanie Wood (Center-Based Coordinator), Terrah Smith (Fiscal Coordinator)	

1. Vote to approve the hire request of Betty Samuelson for PHS Hyde Park Soar Teacher Assistant - Stephanie Wood		
Betty has been a classroom aid for nine years in total. She had her own daycare for a year and a half and worked in a day care prior to that.		
Motion to approve the hire request of Betty Samuelson for PHS Hyde Park Soar Teacher Assistant		
Motion: Anna Herrera	Seconded: Brittan Johnson	Approved: YES

2. Vote to approve the hire request of Amber Skinner for PHS Logan Part Day Teacher Assistant - Stephanie Wood		
Amber has an Associate's Degree in Business Science and has volunteered numerous times in a classroom setting at Utah State University for listening and spoken language. She has two children that have bilateral cochlear implants and she volunteers from a parent-involvement side to advocate for and help her children get the skills they need. She attends educational parent advocacy meetings with other parents that have children with hearing loss.		
Motion to approve the hire request of Amber Skinner for PHS Logan Part Day Teacher Assistant		
Motion: Brittan Johnson	Seconded: Melanie Wells	Approved: YES

3. Vote to approve the hire request of Sydni Rogers for PHS Richmond Classroom Assistant - Stephanie Wood		
Sydni has been a stay-at-home mom for the last eight years. She assisted in classrooms and preschools with babysitting and childcare.		
Motion to approve the hire request of Sydni Rogers for PHS Richmond Classroom Assistant		
Motion: Kristin Fellows	Seconded: Brittan Johnson	Approved: YES

4. Vote to approve the transfer request of Yvonne Carranza from PHS Smithfield Classroom Assistant to PHS Smithfield Teacher Assistant - Stephanie Wood		
Yvonne Carranza was unable to attend the meeting. Her transfer request will be reviewed at another meeting.		

5. Vote to approve the transfer request of Julissa Rodriguez from PHS Teacher Assistant to EHS Nest/Koop Nutrition Aide/Janitor - Stephanie Wood		
Julissa worked for Centro De La Familia for four years and worked for Bear River Head Start for five years prior to that, but left for a period of time. She started with Bear River Head Start again as a Teacher Assistant in Soar and transferred to a Quality Teacher Assistant helping in different classes. She'd like to transfer to the Nutrition Aide position at the Nest/Koop location.		

Motion to approve the transfer request of Julissa Rodriguez from PHS Teacher Assistant to EHS Nest/Koop Nutrition Aide/Janitor		
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Motion: Anna Herrera	Seconded: Brittan Johnson	Approved: YES
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6. Vote to approve the transfer request of Crystal Chee from EHS Nest/Koop Toddler Teacher Assistant to EHS Pond Infant Toddler Teacher – Stephanie Wood		
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Crystal has worked for Bear River Head Start for a little over a year. She has babysat for many people prior, including people and kids with disabilities. She is currently a Teacher Assistant at the EHS Nest/Koop location and would like to transfer to the EHS Pond location as a teacher. She is excited for this opportunity to continue and grow.		
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Motion to approve the transfer request of Crystal Chee from EHS Nest/Koop Toddler Teacher Assistant to EHS Pond Infant Toddler Teacher		
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Motion: Kristin Fellows	Seconded: Brittan Johnson	Approved: YES
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7. Information only: Veronica Casas will be transferring from a PHS Hyde Park Part-Day Teacher Assistant to a PHS Hyde Park Extended-Day Teacher Assistant. This is coming to Policy Council as information only as this will not change her job description - Stephanie Wood		
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No questions, concerns or discussion was held for this item.		
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8. Vote to adjourn the March 30th, 2023 Interim Policy Council Meeting – Stacey Clark		
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With no other business to conduct, the March 30 th , 2023 Interim Policy Council Meeting was adjourned at 7:22 pm.		
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Motion to adjourn the March 30th, 2023 Interim Policy Council Meeting		
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Motion: Brittan Johnson	Seconded: Zhansaya Abdikairan	Approved: YES
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