Policy Council Approval			
Chairperson Signature	Stacey Clark		
Date 04-20-2023			

BEAR RIVER HEAD START POLICY COUNCIL 2022-2023 Interim Meeting Minutes

2022-2023 Policy Council Members' Attendance YES NO David Stone* (Vice Chair) Brigham Representative X Laura Bernsdofff* Brigham Alternate E Melanie Wells* (Treasurer) Tremonton Representative X Mckenzie Jess* Hyde Park Representative X Mckenzie Jess* Hyde Park Representative X Amy Gyllenskog* Hyde Park Alternate X Carlos Calbimonte* (Utah HSAC) Logan Representative X Seanna Elam* Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative X Latai Kofoa* Hyrum Alternate X Latai Kofoa* Hyrum Alternate X Kassandra Cole* Smithfield Representative X Kassandra Cole* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative X Esamantha Ryder*	Date: Thursday, April 13,				
David Stone* (Vice Chair) Brigham Representative X Laura Bernsdorff* Brigham Alternate E Melanie Wells* (Treasurer) Tremonton Representative X Tremonton Alternate X Mckenzie Jess* Hyde Park Representative X Amy Gyllenskog* Hyde Park Alternate X Carlos Calbimonte* (Utah HSAC) Logan Representative X Seanna Elam* Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Representative X Traci Godfrey* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Bamantha Ryder* P		2023 End Time: 7:24PM 7505			
Laura Bernsdorff* Brigham Alternate E Melanie Wells* (Treasurer) Tremonton Representative X Mckenzie Jess* Hyde Park Representative X Amy Gyllenskog* Hyde Park Alternate X Carlos Calbimonte* (Utah HSAC) Logan Representative X Seanna Elam* Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative X Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Kinchelle Farfan* Nest/Koop Representative X Michelle Farfan* Fishpond Representative X Anna Herrera* Commun		2022-2023 Policy Council Members' Attendance		NO	
Melanie Wells* (Treasurer) Tremonton Representative Tremonton Alternate Mckenzie Jess* Hyde Park Representative Amy Gyllenskog* Hyde Park Alternate X Carlos Calbimonte* (Utah HSAC) Logan Representative Hyrum Representative Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Timothy Moore* Richmond Representative X Stacey Clark* (Chair & Idaho HSAC) Malad Representative Brittan Johnson* Paris Representative Kristin Fellows* Preston Representative X Michelle Farfan* Nest/Koop Representative Cameron Miller* Fishpond Representative Anna Herrera* Community Representative X Ax Ax Ax Ax Ax Ax Ax Ax Ax		Brigham Representative		X	
Tremonton Alternate Mckenzie Jess* Hyde Park Representative X Amy Gyllenskog* Hyde Park Alternate Carlos Calbimonte* (Utah HSAC) Logan Representative Seanna Elam* Logan Alternate Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative Kassandra Cole* Smithfield Alternate Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate Stacey Clark* (Chair & Idaho HSAC) Janice Fritz* Malad Alternate Kristin Fellows* Preston Representative X Esamantha Ryder* Preston Alternate X Esamantha Ryder* Preston Alternate Cameron Miller* Fishpond Representative Cameron Miller* Fishpond Representative Anna Herrera* Community Representative A Kanna Herrera*	Laura Bernsdorff*	Brigham Alternate		Е	
Mckenzie Jess* Hyde Park Representative X Amy Gyllenskog* Hyde Park Alternate X Carlos Calbimonte* (Utah HSAC) Logan Representative X Seanna Elam* Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative X Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Cameron Miller* Fishpond Alternate X Anna Herrera* Community Representative X	Melanie Wells* (Treasurer)	Tremonton Representative	Χ		
Amy Gyllenskog* Hyde Park Alternate X Carlos Calbimonte* (Utah HSAC) Logan Representative X Seanna Elam* Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative E Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Cameron Miller* Fishpond Alternate X Anna Herrera* Community Representative X		Tremonton Alternate			
Carlos Calbimonte* (Utah HSAC) Logan Representative X Seanna Elam* Logan Alternate X Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative X Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Anna Herrera* Community Representative X	Mckenzie Jess*	Hyde Park Representative		Х	
Board Representative Seanna Elam* Logan Alternate X	Amy Gyllenskog*	Hyde Park Alternate	Х		
Laura Vogel* (Secretary) Hyrum Representative E Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative X Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Anna Herrera* Community Representative X		Logan Representative	Х		
Latai Kofoa* Hyrum Alternate X Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Janice Fritz* Malad Alternate X Paris Representative Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Bamantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Mest/Koop Alternate Cameron Miller* Fishpond Representative Anna Herrera* Community Representative X Anna Herrera* Community Represent	Seanna Elam*	Logan Alternate		Х	
Zhansaya Abdikairan* Smithfield Representative X Kassandra Cole* Smithfield Alternate E Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Malad Representative X Janice Fritz* Malad Alternate X Paris Representative E Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Anna Herrera* Community Representative X	Laura Vogel* (Secretary)	Hyrum Representative		Е	
Kassandra Cole*Smithfield AlternateETimothy Moore*Richmond RepresentativeXTraci Godfrey*Richmond AlternateXStacey Clark* (Chair & Idaho HSAC)Malad RepresentativeXJanice Fritz*Malad AlternateXParis RepresentativeEBrittan Johnson*Paris AlternateEKristin Fellows*Preston RepresentativeXSamantha Ryder*Preston AlternateXMichelle Farfan*Nest/Koop RepresentativeXNest/Koop AlternateXCameron Miller*Fishpond RepresentativeXJoanna Morgan*Fishpond AlternateXBoard RepresentativeXAnna Herrera*Community RepresentativeX	Latai Kofoa*	Hyrum Alternate		Х	
Timothy Moore* Richmond Representative X Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Janice Fritz* Malad Alternate X Paris Representative Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Nest/Koop Alternate X Joanna Morgan* Fishpond Representative X Board Representative Anna Herrera* Community Representative X	Zhansaya Abdikairan*	Smithfield Representative	Х		
Traci Godfrey* Richmond Alternate X Stacey Clark* (Chair & Idaho HSAC) Janice Fritz* Malad Alternate X Paris Representative Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Joanna Morgan* Fishpond Alternate X Board Representative X Anna Herrera* Community Representative X	Kassandra Cole*	Smithfield Alternate		Е	
Stacey Clark* (Chair & Idaho HSAC) Janice Fritz* Malad Alternate Paris Representative Brittan Johnson* Paris Alternate Kristin Fellows* Preston Representative X E Samantha Ryder* Michelle Farfan* Nest/Koop Representative Cameron Miller* Fishpond Representative X Board Representative Anna Herrera* Malad Representative X X	Timothy Moore*	Richmond Representative	Х		
Janice Fritz* Malad Alternate X Paris Representative Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Nest/Koop Alternate X Joanna Morgan* Fishpond Representative X Board Representative X Anna Herrera* Community Representative X		Richmond Alternate	Х		
Paris Representative Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X E Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate Cameron Miller* Fishpond Representative X Board Representative Anna Herrera* Community Representative X		Malad Representative	Х		
Brittan Johnson* Paris Alternate E Kristin Fellows* Preston Representative X E Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Nest/Koop Alternate X Joanna Morgan* Fishpond Representative X Board Representative X Anna Herrera* Community Representative X	Janice Fritz*	Malad Alternate	Χ		
Kristin Fellows* Preston Representative X E Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Board Representative X Anna Herrera* Community Representative X		Paris Representative			
Samantha Ryder* Preston Alternate X Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Board Representative X Anna Herrera* Community Representative X	Brittan Johnson*	Paris Alternate		Е	
Michelle Farfan* Nest/Koop Representative X Nest/Koop Alternate X Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Board Representative X Anna Herrera* Community Representative X	Kristin Fellows*	Preston Representative	Χ	E	
Nest/Koop Alternate Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Board Representative Anna Herrera* Community Representative X	Samantha Ryder*	Preston Alternate	Х		
Cameron Miller* Fishpond Representative X Joanna Morgan* Fishpond Alternate X Board Representative X Anna Herrera* Community Representative X	Michelle Farfan*	Nest/Koop Representative		X	
Joanna Morgan* Fishpond Alternate X Board Representative Anna Herrera* Community Representative X		Nest/Koop Alternate			
Board Representative Anna Herrera* Community Representative X	Cameron Miller*	Fishpond Representative		X	
Anna Herrera* Community Representative X	Joanna Morgan*	Fishpond Alternate		X	
		Board Representative			
Justin Nuñez* Community Representative E	Anna Herrera*	Community Representative	X		
	Justin Nuñez*	Community Representative		Е	

^{*}Trained Policy Council Members

Members needed for a Quorum: 8

Number of Voting Members who attended the meeting: 8

Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 3

Do we have a Quorum?

Meeting Called to Order By: Stacey Clark (Policy Council Chairperson)

Meeting Facilitated By: Symphony Correia (Fiscal Specialist)

Additional Staff in Attendance: Terrah Smith (Fiscal Coordinator), Stephanie Wood (Center-

Based Coordinator), Cassie Petersen (Center-Based Manager)

1. Vote to approve the hire request of Debbie Zilles as a Fiscal Assistant – Terrah Smith

Debbie and her husband live in Logan, Utah. She has twenty years of administrative assistant experience. She has ten years of experience as a 911 Dispatch Operator in Davis County and fifteen years working with Logan City. She started early in her career with Utah Retirement Systems and has recently retired early from Logan City. She is not ready to quit working and is excited for this new opportunity. She and her husband have thirteen grandchildren that they adore. They are active in the community and their church. They like to stay busy.

Motion to approve the hire request of Debbie Zilles as a Fiscal Assistant

Motion: Melanie Wells Seconded: Zhansaya Abdikairan Approved: YES

2. Vote to approve the hire request of Alma Rivera as an EHS Pond Part-Day Infant/Toddler Teacher – Stephanie Wood

Alma would like to be an Infant/Toddler Teacher for the Pond. She has been working with Preschoolers since 2012. She is very passionate about working with the kids.

Motion to approve the hire request of Alma Rivera as an EHS Pond Part-Day Infant/Toddler Teacher

Motion: Anna Herrera Seconded: Amy Gyllenskog Approved: YES

3. Vote to approve the hire request of Josseline Lopez as an EHS Pond On-Call Teacher Assistant – Stephanie Wood

Josseline is being hired as an On-Call Teacher Assistant. She is excited to be able to work with Bear River Head Start again and become part of the team. She has worked with the program in the past. She loves being able to work with kids and teach them learning skills so they can improve and succeed in their education.

Motion to approve the hire request of Josseline Lopez as an EHS Pond On-Call Teacher Assistant

Motion: Melanie Wells Seconded: Anna Herrera Approved: YES

4. Vote to approve the transfer request of Yvonne Carranza from PHS Smithfield Classroom Assistant to PHS Smithfield Teacher Assistant – Stephanie Wood

Yvonne has been with Bear River Head Start since September and she has thoroughly enjoyed it. She is requesting to transfer from a Classroom Assistant to a Teacher Assistant in the same classroom. The Policy Council Chairman asked how the Classroom Assistant position differs from the Teacher Assistant position. A Classroom Assistant works more with setting up the classroom with food and such. A Teacher Assistant gets to assist more with the kids. Yvonne is excited for the position change.

Motion to approve the transfer request of Yvonne Carranza from PHS Smithfield Classroom Assistant to PHS Smithfield Teacher Assistant

Motion: Anna Herrera Seconded: Zhansaya Abdikairan Approved: YES

5. Vote to adjourn the April 13 th , 2023 Interim Policy Council Meeting – Stacey Clark					
With no other business to conduct, the April 13 th , 2023 Interim Policy Council Meeting was adjourned at 7:24 pm.					
Motion to adjourn the April 13 th , 2023 Interim Policy Council Meeting					
Motion: Melanie Wells	Seconded: Anna Herrera	Approved: YES			