



## **Policy Council Report**

April 26, 2023 Policy Council Meeting Report

1. The hire request of Janeth Morales for PHS On-Call Teacher Assistant
2. The hire request of Jessica Hill for PHS Smithfield Classroom Assistant
3. The hire request of Alyssa Martin for PHS Mentor Coach
4. The hire request of Kimberly Sorensen for PHS Child Development Assistant

\*If you would like to view the full meeting minutes, go to [www.brheadstart.org](http://www.brheadstart.org) > About Us > Agency Information > Policy Council Reports & Meeting Minutes Archive > Policy Council Reports & Meeting Minutes September 2022 to August 2023



## **Policy Council Report**

May 8, 2023 Policy Council Meeting Report

1. The hire request of Sherry Nitta as Fiscal Assistant
2. The transfer request of Cherie Pierce from Health Manager to Health & Wellness Administrator
3. The transfer request of Emma Gunnell from Fiscal Assistant to Health Specialist
4. Information only: Jasmine Padilla transferred from an EHS Infant Toddler Teacher Assistant at the Pond to an EHS Infant Toddler Teacher Assistant at the Nest/Koop

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# Policy Council Report

May 18, 2023 Policy Council Meeting Report

1. The hire request of Hannah Engebretsen as a Family Advocate
2. The hire request of Gabriel Molina as a Family Advocate
3. The 2023 Change of Scope Narrative was approved
4. The April 20, 2023 Policy Council Meeting Minutes were approved
5. The April 26, 2023 Interim Policy Council Meeting Minutes were approved
6. The May 8, 2023 Policy Council Meeting Minutes were approved
7. The holding of Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting as needed was approved.
8. Program Performance Report:
  - The Program Performance Report indicates how things are going in the program. The program is in compliance and no deadlines have been missed
9. Budget Committee/Fiscal Report:
  - We are 25% complete with the 2023-2024 Fiscal Year
  - The Idaho CACFP Claim is being closed out
  - The 2023 Change of Scope Narrative is being implemented
  - Benefit reconciliations are being worked on for the transition to Gusto
  - The Pond Suite 120 lease is being renewed
  - Preparation for the CACFP Renewals for Idaho and Utah has begun
  - The annual Audit is on June 19
10. Director's Report:
  - Staff will transition to working twelve months year-round
  - We are transitioning to Gusto as our online payroll system
11. Board Report:
  - Board discusses and votes on all items mentioned in Policy Council
  - The 2023 Change of Scope Narrative was discussed in detail
12. Policy Council Concerns & Other Discussion Items:
  - A new teacher for the PM Preston class is in process of being hired
  - Bear River Head Start enrolls children in the program based on need and eligibility
13. Community Report:
  - May 26, 27, 29: Baby Animal Days at American West Heritage Center 4025 South Highway #89-91, Wellsville, UT 84339 10am-6pm. Animals, demonstrations, and competitions.
  - June 30-July 2: Welsh Festival at Malad LDS 2nd Ward, Malad City Park 20 South 100 West Malad, ID 83252, downtown Malad, Samaria. 9:15am-7:30pm Friday various locations. 9am-5pm Saturday. 5pm Sunday Malad LDS 2nd ward

- May 20: United Truck and Tractor Pull Series at Oneida County Fairgrounds 459 S Main St. Malad City, ID 83252. 5:30pm. Tickets \$12-\$17
- June 3: Classic Car and Bike show at N. Main St. Malad, ID 83252. 10am-4pm free entry
- June 10: Cops and Bobbers fishing day at Montpelier Rearing Pond. All equipment provided
- June 12-16, 20-23; July 10-14, 25-28; July 31-August 4, August 7-11 Summer Camps at The Family Place 1525 W 200 N Logan, UT 84341. 10am-12pm. \$40-\$50 registration. Games, crafts, water games, emotional control and understanding

14. Parent Committee Meeting Report:

- No questions or concerns were discussed during this item

15. Calendar Review:

- June 30: Return Spring Policy Council Survey
- June 30: Give Parent Surveys to Family Advocate
- June 13: Budget Committee Meeting for the Treasurer to attend at 10am
- June 14: Last day for extended day classes
- June 15: Policy Council Meeting at 7pm

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