

## BEAR RIVER HEAD START POLICY COUNCIL 2022-2023 Interim Meeting Minutes

<b>Date:</b> Thursday, August 31, 2023	<b>Start Time:</b> 7:00PM <b>End Time:</b> 7:17PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505	
<b>2022-2023 Policy Council Members' Attendance</b>		<b>YES</b>	<b>NO</b>
David Stone* (Vice Chair)	Brigham Representative	X	
Laura Bernsdorff*	Brigham Alternate		X
Melanie Wells* (Treasurer)	Tremonton Representative	X	
	Tremonton Alternate		
Mckenzie Jess*	Hyde Park Representative		X
Amy Gyllenskog*	Hyde Park Alternate	X	
Carlos Calbimonte* (Utah HSAC)	Logan Representative	X	
Seanna Elam*	Logan Alternate		X
	Hyrum Representative		
Latai Kofoa*	Hyrum Alternate		X
Zhansaya Abdikairan*	Smithfield Representative		X
Kassandra Cole*	Smithfield Alternate		E
Timothy Moore* (Secretary)	Richmond Representative	X	
Traci Godfrey*	Richmond Alternate	X	
Stacey Clark* (Chair & Idaho HSAC)	Malad Representative	X	
Janice Fritz*	Malad Alternate		E
Whitney Miles*	Paris Representative		E
Brittan Johnson*	Paris Alternate	X	
Kristin Fellows*	Preston Representative		X
Samantha Ryder*	Preston Alternate	X	
Michelle Farfan*	Nest/Koop Representative		E
	Nest/Koop Alternate		
Cameron Miller*	Fishpond Representative	X	
Joanna Morgan*	Fishpond Alternate		E
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative	X	

### \*Trained Policy Council Members

Members needed for a Quorum: 8	
Number of Voting Members who attended the meeting: 10	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 2
Do we have a Quorum? YES	
Meeting Called to Order By: Stacey Clark (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Sarah Thurgood (Program Director), Kaycey Peterson (PHS Child Development Manager)	

<b>1. Vote to approve the hire request of Mark Sigler as the Fiscal Coordinator/Controller – Sarah Thurgood</b>		
Mark grew up in the south. He and his family moved to Logan about 9 years ago. He has lots of well-rounded professional experience including time with the Memphis Housing Authority where he oversaw the management of construction grants, primarily Hope VI Grants which build brand new public housing and Capital Fund Grants which spruce up existing public housing. Mark worked with HUD in that role. He is super excited with the prospect, hopefully with a positive vote, of coming on board with Bear River Head Start.		
<b>Motion to approve the hire request of Mark Sigler as the Fiscal Coordinator/Controller</b>		
<b>Motion: David Stone</b>	<b>Seconded: Carlos Calbimonte</b>	<b>Approved: YES</b>

<b>2. Vote to approve the hire request of Maria Virginia Velasquez as the PHS Hyde Park Extended Day Teacher Assistant – Steph Wood</b>		
Maria is from Columbia. She has experience working as a teacher both in her country and here in Utah. Her first experience was in Utah at the Head Start Centro de la Familia where she worked with 1-3 year old kids. She was a Spanish Speaking Researcher Assistant for the Minnesota University. Maria assisted Spanish language proficient Head Start students across the state of Utah. She has been working in Logan for more than 6 years at Bridger Elementary and Hillcrest Elementary as a Teacher Assistant in the Spanish Dual Immersion Program. Maria is very excited to work as a Preschool Teacher Assistant in Hyde Park. Thank you for considering her background and for this opportunity. She is looking forward to the chance to contribute and make a meaningful impact.		
<b>Motion to approve the hire request of Maria Virginia Velasquez as the PHS Hyde Park Extended Day Teacher Assistant</b>		
<b>Motion: Brittan Johnson</b>	<b>Seconded: Amy Gyllenskog</b>	<b>Approved: YES</b>

<b>3. Vote to approve the hire request of Lori Martinsen for the PHS Preston PM Part-Day Teacher – Steph Wood</b>		
Lori is really looking forward to hopefully being the Preston PM teacher. She is an Aggie. She graduated from Utah State University in Family Consumer Sciences Education which means she spent an extra year getting her teaching license in both Preschool and Secondary Education. Lori has spent the last 15 years working and teaching kids of all ages, although the little ones are her favorite. She loves them and her daughter says they make her light up. Her favorite place to teach is with the younger children. Lori is excited to teach at the Preston preschool. She loves Idaho and has lived there as well. She is hoping to serve the parents and children to the best of her ability.		
<b>Motion to approve the hire request of Lori Martinsen for the PHS Preston PM Part-Day Teacher</b>		
<b>Motion: Samantha Ryder</b>	<b>Seconded: Justin Nuñez</b>	<b>Approved: YES</b>

<b>4. Vote to approve the transfer request of Mikalyn Venable from PHS Brigham City On-Call Teacher Assistant to PHS Brigham City Extended-Day Teacher – Steph Wood</b>		
Mikalyn was originally hired as the on-call Teacher Assistant for the Brigham City classroom while waiting for certain information to come through. She can proudly say her degree posted with Utah State University and she is now able to become the Teacher in the Goslings class in Brigham City. She loves the class so far. This last week has been so fun.		
<b>Motion to approve the transfer request of Mikalyn Venable from PHS Brigham City On-Call Teacher Assistant to PHS Brigham City Extended-Day Teacher</b>		

<b>Motion: Brittan Johnson</b>	<b>Seconded: David Stone</b>	<b>Approved: YES</b>
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<b>5. Vote to adjourn the August 31, 2023 Interim Policy Council Meeting – Stacey Clark</b>		
With no other business to conduct, the August 31, 2023 Interim Policy Council Meeting was adjourned at 7:17pm.		
<b>Motion to adjourn the August 31, 2023 Interim Policy Council Meeting</b>		
<b>Motion: Amy Gyllenskog</b>	<b>Seconded: Justin Nuñez</b>	<b>Approved: YES</b>