

Chairperson Signature Amy Gyllenskog

Date 02-20-2024

**BEAR RIVER HEAD START POLICY COUNCIL  
2023-2024 Interim Meeting Minutes**

<b>Date:</b> Thursday, January 25, 2024	<b>Start Time:</b> 8:00PM <b>End Time:</b> 8:08PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505	
<b>2023-2024 Policy Council Members' Attendance</b>		<b>YES</b>	<b>NO</b>
Rachel Ekman*	Brigham Representative	X	
	Brigham Alternate		
Anna Sherman*	Tremonton Representative	X	
Jessica Flinn*	Tremonton Alternate		E
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative		E
Ashley Davis*	Logan Alternate		X
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative		X
Karli Leonardi* (Idaho HSAC)	Malad Alternate	X	
Brittan Johnson* (Vice Chair)	Paris Representative		E
Whitney Miles*	Paris Alternate		X
Kristin Fellows*	Preston Representative	X	
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative	X	
Juliane Checketts*	Nest/Koop Alternate		E
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate		X
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez	Community Representative		E

**\*Trained Policy Council Members**

<b>Members needed for a Quorum: 6</b>	
Number of Voting Members who attended the meeting: 6	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
<b>Do we have a Quorum? YES</b>	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson)	
Meeting Facilitated By: Terrah Smith (Administrative Assistant)	
Additional Staff in Attendance: Steph Wood (Centerbased Coordinator)	

**1. Vote to approve the hire request of Jessica Spradlin as a PHS Hyde Park Teacher**

<b>Assistant – Steph Wood</b>		
Jessica is 21 years old. She is hoping to be hired on as a Teacher Assistant at the Hyde Park Center. She has been in childcare for over two years and is going to college in Special Education with an emphasis in birth to five which is right up her alley. Jessica is really excited to hopefully work at Bear River Head Start.		
<b>Motion to approve the hire request of Jessica Spradlin as a PHS Hyde Park Teacher Assistant</b>		
<b>Motion: Festus Odunuga</b>	<b>Seconded: Anna Herrera</b>	<b>Approved: YES</b>

<b>2. Vote to approve the hire request of Emilie Johnson as the PHS Hyrum Teacher Assistant – Steph Wood</b>		
Emilie is 44 years old. She is hoping to be hired for the position of Teacher Assistant in Hyrum and has worked with kids for several years now. Emilie has had lots of positions in elementary from preschool age through sixth grade including a Classroom Aide, Reading Aide and Title I Aide. She’s also taught extended-day Kindergarten. She’s really excited.		
<b>Motion to approve the hire request of Emilie Johnson as the PHS Hyrum Teacher Assistant</b>		
<b>Motion: Anna Herrera</b>	<b>Seconded: Anna Sherman</b>	<b>Approved: YES</b>

<b>3. Vote to approve the hire request of Carmina Bingham Diaz as the PHS Smithfield Classroom Assistant – Steph Wood</b>		
Carmina is 34 years old. She applied for the Classroom Assistant position for Smithfield. She worked for Bear River Head Start five years ago and was a Family Advocate and then a Family Development Specialist. Carmina absolutely loves the program and what it does to help strengthen families and children. She has had some childcare experience as well. Carmina used to work for Little Wonders and had an in-home childcare. She lives in Smithfield. This will be perfect to be close to home and her son who attends Sunrise Elementary and to get a job at a place she absolutely loves.		
<b>Motion to approve the hire request of Carmina Bingham Diaz as the PHS Smithfield Classroom Assistant</b>		
<b>Motion: Anna Herrera</b>	<b>Seconded: Festus Odunuga</b>	<b>Approved: YES</b>

<b>4. Vote to adjourn the January 25, 2024 Interim Policy Council Meeting – Amy Gyllenskog</b>		
With no other business to conduct, the January 25, 2024 Interim Policy Council Meeting was adjourned at 8:08pm.		
<b>Motion to adjourn the January 25, 2024 Interim Policy Council Meeting</b>		
<b>Motion: Anna Herrera</b>	<b>Seconded: Festus Odunuga</b>	<b>Approved: YES</b>