

Chairperson Signature Amy Gyllenskog

Date JUN 20 2024

**BEAR RIVER HEAD START POLICY COUNCIL  
2023-2024 Interim Meeting Minutes**

<b>Date:</b> Thursday, June 6, 2024	<b>Start Time:</b> 8:00PM <b>End Time:</b> 8:21PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505	
<b>2023-2024 Policy Council Members' Attendance</b>		<b>YES</b>	<b>NO</b>
Rachel Ekman*	Brigham Representative		E
	Brigham Alternate		
Anna Sherman*	Tremonton Representative	X	
Jessica Flinn*	Tremonton Alternate		E
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative	X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate		E
Tasneem Mussaji*	Logan Representative		E
Ashley Davis*	Logan Alternate	X	
	Hyrum Representative		
	Hyrum Alternate		
	Smithfield Representative		
	Smithfield Alternate		
	Richmond Representative		
	Richmond Alternate		
Stacey Clark* (Secretary)	Malad Representative		E
Karli Leonardi* (Idaho HSAC)	Malad Alternate	X	
Brittan Johnson* (Vice Chair)	Paris Representative		E
Whitney Miles*	Paris Alternate	X	
Kristin Fellows*	Preston Representative		E
	Preston Alternate		
Festus Odunuga*	Nest/Koop Representative		E
Juliane Checketts*	Nest/Koop Alternate		E
	Fishpond Representative		
Kila (Gifford) Carey*	Fishpond Alternate	X	
	Board Representative		
Anna Herrera*	Community Representative	X	
Justin Nuñez*	Community Representative		E

**\*Trained Policy Council Members**

<b>Members needed for a Quorum: 6</b>	
Number of Voting Members who attended the meeting: 6	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
<b>Do we have a Quorum? YES</b>	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Steph Wood (Centerbased Coordinator), ReNae Torbenson (Homebased Coordinator)	

**1. Vote to approve the hire request of Paula Smith as the PHS Smithfield Teacher**

<b>Assistant – Steph Wood</b>		
Paula recently moved back to Logan. She used to live there and worked at Bear River Head Start as a Teacher Assistant a long time ago. She's excited to work for Bear River Head Start again. Paula has also worked at the Head Start in Idaho Falls. She stated it's kind of fun to work for different Head Starts. Paula has four adult children (two girls and two boys) and four grandchildren (two girls and two boys) that are a lot of fun for her. She loves working with children and getting to know the families. Getting to know the families is her favorite part about working for Head Start.		
<b>Motion to approve the hire request of Paula Smith as the PHS Smithfield Teacher Assistant</b>		
<b>Motion: Anna Herrera</b>	<b>Seconded: Anna Sherman</b>	<b>Approved: YES</b>

<b>2. Vote to approve the hire request of Elizabeth Rivera as the PHS Smithfield Classroom Assistant – Steph Wood</b>		
Elizabeth is from Puerto Rico. She will be moving to Utah next month. Elizabeth has been working in private schools in Puerto Rico for eight years with children ages pre-pre-Kindergarten up to fifth grade. She is a Scout Leader in the Boy Scouts of America and a volunteer for the national rainforest, El Yunque. She loves hiking and adventures.		
<b>Motion to approve the hire request of Elizabeth Rivera as the PHS Smithfield Classroom Assistant</b>		
<b>Motion: Anna Herrera</b>	<b>Seconded: Ashley Davis</b>	<b>Approved: YES</b>

<b>3. Vote to approve the hire request of Melody Moller as the PHS Hyde Park Imagine Extended Day Teacher Assistant – Steph Wood</b>		
Melody is living in Smithfield with her parents right now. She recently graduated from Snow College with her Associate's Degree. Melody is really excited to be able to start working with Head Start. This is her first experience working with preschool children. She's super excited to be able to help out, learn and be part of their development and in their learning process. Melody loves being outside and hanging out with family.		
<b>Motion to approve the hire request of Melody Moller as the PHS Hyde Park Imagine Extended Day Teacher Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Anna Herrera</b>	<b>Approved: YES</b>

<b>4. Vote to approve the hire request of Rachel Johnson as an EHS Family Educator – ReNae Torbenson</b>		
Rachel is hoping to fill the Family Educator position at Head Start. She completed her undergraduate degree at BYU Idaho and graduated in 2022. Since then, Rachel has worked as a High School Teacher and has loved it. However, she has found that her true passion is working with children between the ages of one and three. Rachel really loves educating parents. She has had the opportunity to work with a lot of families of diverse backgrounds where she's currently working, at the university. She has found so much joy in helping parents feel that passion themselves and feel enabled to be able to take on working with their own kids and helping them grow. Rachel is excited for this position.		
<b>Motion to approve the hire request of Rachel Johnson as an EHS Family Educator</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Anna Sherman</b>	<b>Approved: YES</b>

<b>5. Vote to approve the hire request of Laura Perry as a Disability Aide – Steph Wood</b>		
Laura just got married and is in the process of transferring everything over to her new last name, Christensen. She is requesting to be hired as a Disability Aide and currently works with		

adults with disabilities to help them gain community and integrated employment. In her position, Laura helps with the day program where they take their clients into the community and with their various support goals that they set for themselves. She's worked in the Disability field for about four years now and also did a little bit of work in high school. Laura has lots of experience in this field. She's excited to use her knowledge about disabilities with preschoolers.

**Motion to approve the hire request of Laura Perry as a Disability Aide**

**Motion: Ashley Davis**

**Seconded: Anna Herrera**

**Approved: YES**

**6. Vote to approve the hire request of Chantha Meyerhoffer as a PHS Logan Create Part-Day Teacher Assistant – Steph Wood**

Chantha is requesting to be hired as a Teacher Assistant for Bear River Head Start. She has been working at Centro de la Familia for six years helping with preschoolers as a Teacher Assistant. She is studying Family and Human Relations with BYU Idaho online and is hoping to complete her Bachelor's Degree in two years. Chantha enjoys working with children and their families, especially when she gets to build a strong relationship with them where they get to know her and she gets to know them. Her favorite part is helping children acquire their second language in English. Chantha enjoys seeing them progress in learning their second language the most. She has four children; four girls. One just graduated from high school. Another is still in high school and two are in middle school. She has worked with infants and toddlers before but is more comfortable working with children in the preschool stage.

**Motion to approve the hire request of Chantha Meyerhoffer as a PHS Logan Create Part-Day Teacher Assistant**

**Motion: Ashley Davis**

**Seconded: Anna Sherman**

**Approved: YES**

**7. Vote to adjourn the June 6, 2024 Interim Policy Council Meeting – Amy Gyllenskog**

With no other business to conduct, the June 6, 2024 Interim Policy Council Meeting was adjourned at 8:21pm.

**Motion to adjourn the June 6, 2024 Interim Policy Council Meeting**

**Motion: Ashley Davis**

**Seconded: Anna Herrera**

**Approved: YES**