

Chairperson Signature Amy GyllenskogDate 07-23-2024

## BEAR RIVER HEAD START POLICY COUNCIL 2023-2024 Interim Meeting Minutes

<b>Date:</b> Monday, July 8, 2024	<b>Start Time:</b> 8:00PM <b>End Time:</b> 8:20PM	<b>Location:</b> Dialpad Meetings: 1-888-602-7505		
2023-2024 Policy Council Members' Attendance			YES	NO
Rachel Ekman*	Brigham Representative		X	
	Brigham Alternate			
Anna Sherman*	Tremonton Representative		X	
Jessica Flinn*	Tremonton Alternate			X
Amy Gyllenskog* (Chair & Utah HSAC)	Hyde Park Representative		X	
Alexander Quinn* (Treasurer)	Hyde Park Alternate			E
Tasneem Mussaji*	Logan Representative			E
Ashley Davis*	Logan Alternate		X	
	Hyrum Representative			
	Hyrum Alternate			
	Smithfield Representative			
	Smithfield Alternate			
	Richmond Representative			
	Richmond Alternate			
Stacey Clark* (Secretary)	Malad Representative			X
Karli Leonardi* (Idaho HSAC)	Malad Alternate		X	
	Paris Representative			
Whitney Miles*	Paris Alternate		X	
Kristin Fellows*	Preston Representative			E
	Preston Alternate			
Festus Odunuga*	Nest/Koop Representative		X	
Juliane Checketts*	Nest/Koop Alternate			E
	Fishpond Representative			
Kila (Gifford) Carey*	Fishpond Alternate		X	
	Board Representative			
Anna Herrera*	Community Representative			E
Justin Nuñez*	Community Representative			E

### \*Trained Policy Council Members

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 7	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
Do we have a Quorum? YES	
Meeting Called to Order By: Amy Gyllenskog (Policy Council Chairperson) Meeting Facilitated By: Terrah Smith (Administrative Assistant) Additional Staff in Attendance: Steph Wood (Centerbased Coordinator), Cassie Petersen (Child Development Manager & Facilities Coordinator), Kaycey Peterson (PHS Child Development Manager)	

<b>1. Vote to approve the hire request of Nichole Fisher as the PHS Smithfield Classroom Assistant – Steph Wood</b>		
Nichole applied for the Classroom Assistant position in Smithfield. Most recently she has worked for the Logan School District at Hillcrest Elementary as a Lunch Lady which she really loved. However, she needs something to do in the summer and it was only part-time. Nichole is excited to do something that's fulfilling and full-time that will meet her needs. She's from this area, lives in this area and wants a long-term job in this area. She appreciates being considered for this job and Policy Council listening to her introduction.		
<b>Motion to approve the hire request of Nichole Fisher as the PHS Smithfield Classroom Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Karli Leonardi</b>	<b>Approved: YES</b>

<b>2. Vote to approve the hire request of Judy Rosevear as the PHS Paris Classroom Assistant – Steph Wood</b>		
Judy is unable to join the meeting tonight. She had a family emergency. Policy Council was asked if her supervisor could introduce her so she can get approved and be ready to start in the position when she is ready. Policy Council said that was fine. Kaycey Peterson introduced her. Judy was a bus driver for the American Falls School District in American Falls, Idaho for 21 years. For the last four years, Judy helped as a substitute teacher for the school district. She has been recently working at Servpro in Blackfoot and Pocatello, Idaho. She's in the process of moving from Pocatello to Montpelier. She is very sweet and we're really excited to have Judy when she's ready to come back to work after she takes care of her family.		
<b>Motion to approve the hire request of Judy Rosevear as the PHS Paris Classroom Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Festus Odunuga</b>	<b>Approved: YES</b>

<b>3. Vote to approve the hire request of Andrea Trujillo-Gonzalez as a PHS Child Development Assistant – Steph Wood</b>		
Andrea recently moved to Utah from California about a year ago. She has an Associate's Degree in Early Childhood Development. Andrea worked as a Child Care Assistant for a school district in California. She is excited to work for Bear River Head Start as a Child Development Assistant.		
<b>Motion to approve the hire request of Andrea Trujillo-Gonzalez as a PHS Child Development Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Karli Leonardi</b>	<b>Approved: YES</b>

<b>4. Vote to approve the hire request of Sydni Rogers as the PHS Richmond Classroom Assistant – Steph Wood</b>		
Sydni lives in Richmond. She is applying for the Classroom Assistant position. She was a Classroom Assistant for the 2023-2024 school year and took some personal time off for the summer. She's hoping to be able to come back to the Richmond classroom. Sydni enjoys helping and working with the kids in her community. Before she was a Classroom Assistant she was a stay-at-home mom and has spent time volunteering in her kids' classroom. She's currently working on her Child Development Associate.		
<b>Motion to approve the hire request of Sydni Rogers as the PHS Richmond Classroom Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Karli Leonardi</b>	<b>Approved: YES</b>

<b>5. Vote to approve the transfer request of Vicki Seigfried from EHS Nest/Koop Teacher to PHS On-Call Teacher – Steph Wood</b>		
Vicki has been with Bear River Head Start since June 2022. She has been a Preschool Head Start and Early Head Start teacher during her time here. She wants to transfer to an On-call Preschool Head Start Teacher to be able to help her family with some stuff that has come up but still wants to be able to help with Head Start and be a part of it. She loves working for this program. Vicki has experience working for the Head Start program in Arizona for quite a few years. She has her Bachelor’s Degree in Family and Human Development from Arizona State University. Vicki has always loved working with children and being able to help them and see them grow and progress. It’s such a fulfilling thing to do in any capacity.		
<b>Motion to approve the transfer request of Vicki Seigfried from EHS Nest/Koop Teacher to PHS On-Call Teacher</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Karli Leonardi</b>	<b>Approved: YES</b>

<b>6. Vote to approve the transfer request of Angelica Barton from the PHS Hyde Park Teacher Assistant to the EHS Pond Infant/Toddler Teacher Assistant – Steph Wood</b>		
Angelica is hoping to transfer from the Soar Preschool Head Start Teacher Assistant to a Teacher Assistant over at the Pond. She lives in Logan so the drive is closer to home and the pace fits her needs better. She has had the opportunity to work there already. She met the Centerbased Manager and it was lovely.		
<b>Motion to approve the transfer request of Angelica Barton from the PHS Hyde Park Teacher Assistant to the EHS Pond Infant/Toddler Teacher Assistant</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Anna Sherman</b>	<b>Approved: YES</b>

<b>7. Vote to adjourn the July 8, 2024 Interim Policy Council Meeting – Amy Gyllenskog</b>		
With no other business to conduct, the July 8, 2024 Interim Policy Council Meeting was adjourned at 8:20pm.		
<b>Motion to adjourn the July 8, 2024 Interim Policy Council Meeting</b>		
<b>Motion: Ashley Davis</b>	<b>Seconded: Festus Odunuga</b>	<b>Approved: YES</b>