



Policy Council Report

July 17, 2025 Policy Council Meeting Report

1. The hire request of Kimberly Beckstead as a PHS Malad Classroom Assistant was approved.
2. The hire request of Belle Delaney as a PHS Logan Teacher Assistant was approved.
3. The hire request of Jana Davis as a Malad Teacher Assistant was approved.
4. The hire request of Emmi Morgan as an EHS Infant Toddler Teacher at the Pond was approved.
5. The hire request of Karaia Daly as an Extended Day Aide in Hyde Park was approved.
6. The hire request of Alyson Tilby as a PHS Teacher at Hyde Park was approved.
7. The hire request of Melinda Arnell as EHS Teacher at the Pond was approved.
8. The July 2025 Lateral Staff Transfer Requests were approved.
9. The June 19, 2025 Policy Council Meeting Minutes were approved.
10. Holding Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting as needed was approved.
11. The Bear River Head Start Emergency Plan, with updated addresses for shelter locations for the Smithfield and Paris Preschool Head Start Classrooms was brought to Policy Council as information only. The Emergency Plan was approved by Policy Council & Board during their June 2025 meetings with the knowledge that two shelter locations had yet to be updated.
12. Budget Committee & Fiscal Reports:
 - No Budget Committee Meeting in July
13. Program Performance & Director's Reports:
 - We are in the middle of recruitment; send interested individuals our way and we can see if they are eligible for enrollment
 - The damage for the two ice dams at the Hyrum center will not cost as much as originally expected. It will be around \$9,000-\$10,000 and will be paid out of program funds. The insurance claim for the broken pipe and flooding cost around \$40,000. We paid a \$1000 deductible and the Hyrum Center will not be dropped from the insurance plan.
14. Board Report:
 - Board discussed most of the same items that Policy Council did during their meeting
15. Policy Council Concerns & Other Discussion Items:
 - Nothing brought up for discussion
16. Community Report:
 - Nothing shared
17. Parent Committee Meeting Report:
 - Parent Committee Meetings are not being held in the summer; they will start up again as we get ready for next service year.
18. Calendar Review:
 - Tuesday, August 4: Open House for PHS Extended-Day Classes
 - Wednesday, August 5: First Day of PHS Extended-Day Classes
 - Friday, August 15: Screenings for PHS Extended-Day Classes
 - Monday, August 18: Registration for PHS Part-Day Classes
 - Tuesday, August 19: Budget Committee Meeting at 10:00am (PC Treasurer attends)
 - Thursday, August 21: Policy Council at 7:00pm
 - Tuesday, August 26: Board Meeting at 5:00pm (PC Chair attends)

- Monday, September 1: Labor Day – All Staff Off
- Tuesday, September 2: First Day of EHS Services for the 2025-26 School Year
- Tuesday, September 2: Open House for PHS Part-Day Classes
- Wednesday, September 3: First Day of PHS Part-Day Classes

*If you would like to view the full meeting minutes, go to www.brheadstart.org > About Us > Agency Information > Policy Council Reports & Meeting Minutes Archive > Policy Council Reports & Meeting Minutes September 2024 to August 2025