



Policy Council Report

November 13, 2025 Interim Policy Council Meeting Report

1. The hire request of Sariah Hernandez as the PHS Hyde Park Center Receptionist was approved.

*If you would like to view the full meeting minutes, go to www.brheadstart.org > About Us > Agency Information > Policy Council Reports & Meeting Minutes Archive > Policy Council Reports & Meeting Minutes September 2025 to August 2026



Policy Council Report

November 20, 2025 Policy Council Meeting Report

1. The termination of an employee was approved.
2. The November 2025 Lateral Staff Transfer Request was approved.
3. Aurora Rosas was elected as the 2025-2026 Policy Council Chairperson for the remainder of the Policy Council Year.
4. The election of a new 2025-2025 Policy Council Vice Chairperson was tabled until next month's meeting.
5. Policy Council Community Representative recommendations were asked for.
6. The 2025-2026 Bear River Head Start Policy Council Goals were approved.
7. The October 16, 2025 Policy Council Meeting Minutes were approved.
8. The October 23, 2025 Interim Policy Council Meeting Minutes were approved.
9. The November 13, 2025 Interim Policy Council Meeting Minutes were approved.
10. Holding Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting, as needed was approved.
11. Approval of the 990 Informational Tax Return falls under Board responsibility and was discussed as information only for Policy Council.
12. CACFP Civil Rights Training was received.
13. Budget Committee & Fiscal Reports:
 - Multiple Budget Committee Meetings recently due to concerning trends emerging in the budget
 - Discussed ways to cut back on spending
 - Absorbing positions
 - Mileage Reimbursement Rate Change
14. Mileage Reimbursement Rate change to \$0.50 per mile through the end of the Fiscal Year, January 31 was approved
15. Program Performance & Director's Reports:
 - Everything is on track for Program Performance
 - Preston Center Drop off and Pick Up changes have been well received and seem to be helping
16. Board Report:
 - Two new Board Members: Susan Findlay & Josie Smith
 - Legal training was provided by our legal counsel, Gary Anderson
 - Active Supervision & Mental Health Team updates were given
 - Board approved the: ERSEA Recruitment and Enrollment Policy, Policy Council Bylaws, Head Start Data Protection Policies, Board Meeting Minutes, Continuation Grant Application and the 990 Informational Tax Return
 - Board needs to elect a new Vice Chairperson and select a Budget Committee Member; these items were tabled until November's meeting
17. Policy Council Concerns & Other Discussion Items:
 - No items were brought up for discussion
18. Community Report:

- No items were shared
19. Parent Committee Meeting Report:
- A representative from the USU Nutrition Program presented to parents during the November Parent Committee Meeting
20. Calendar Review:
- Wednesday, December 3: Early Head Start Socializations: Preston area from 10am-12pm at the Larsen-Sant Library; Brigham City area from 2-4pm at the Brigham City PHS Center; Cache & Logan area from 4-6pm at the Logan PHS Center
 - Thursday, December 4: Early Head Start Socializations: Soda Springs area from 10am-12pm at the Soda Springs Library; Malad area from 1-3pm at the Malad PHS Center
 - Friday, December 5: EHS Centers closed
 - Tuesday, December 16: Budget Committee Meeting at 10am (PC Treasurer to attend)
 - Thursday, December 18: Policy Council Meeting at 8:30pm
 - Monday, December 22-Friday, January 2: Winter Break; all staff off
 - Monday, January 5: Class & Services resume
 - Friday, January 9: EHS Centers closed

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