

Officer Signature Aurora Rosas

Date 12-18-2025

**BEAR RIVER HEAD START POLICY COUNCIL
2025-2026 Interim Meeting Minutes**

Date: Thursday, December 4, 2025	Start Time: 7:00PM End Time: 7:10PM	Location: Dialpad Meetings: 1-888-602-7505	
2025-2026 Policy Council Members' Attendance		YES	NO
	Brigham Representative		
David Lengenfelder*	Tremonton Representative	X	
	Hyde Park Representative		
Kalista Leishman*	Logan Representative	X	
Jessica Crook* (Treasurer & UT HSAC)	Hyrum Representative	X	
Aurora Rosas* (Chair)	Smithfield Representative	X	
Karli Leonardi* (Secretary & ID HSAC)	Malad Representative		E
Annika Knorr*	Paris Representative		X
Kristin Fellows*	Preston Representative	X	
Yasmeen Ayala*	Nest/Koop Representative		X
Sharandy Appiah*	Fishpond Representative	X	
	Board Representative		
	Community Representative		

***Trained & Seated Policy Council Members**

Members needed for a Quorum: 5	
Number of Voting Members who attended the meeting: 5	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
Do we have a Quorum? YES	
Meeting Called to Order By: Aurora Rosas (Policy Council Chairperson)	
Meeting Facilitated By: Terrah Smith (Administrative Assistant)	
Additional Staff in Attendance: Steph Wood (Centerbased Coordinator)	

1. Vote to approve the hire request of Shantel Gardner as the PHS Brigham City Extended-Day Aide – Step Wood		
Shantel loves working with kids. She previously worked for Early Head Start for five years when she lived in Logan. Since moving back from Colorado, Shantel has worked at GreenWood Charter School for four years with 1st, 2nd, 4th, 5th and 6th grades. She is excited to be back.		
Motion to approve the hire request of Shantel Gardner as the PHS Brigham City Extended-Day Aide		
Motion: David Lengenfelder	Seconded: Kristin Fellows	Approved: YES

2. Vote to adjourn the December 4, 2025 Interim Policy Council Meeting – Aurora Rosas		
With no other business to conduct, the December 4, 2025 Interim Policy Council Meeting was adjourned at 7:10pm.		
Motion to adjourn the December 4, 2025 Interim Policy Council Meeting		
Motion: David Lengenfelder	Seconded: Jessica Crook	Approved: YES