



Policy Council Report

January 15, 2026 Policy Council Meeting Report

1. The hire request of Raegan Aplanalp as a PHS Logan Teacher Assistant (paid internship) was approved.
2. The hire request of Hannah Prusse as a PHS Logan Teacher Assistant (paid internship) was approved.
3. The hire request of Madison Bracken as a PHS Logan Extended-Day Aide was approved.
4. The promotional transfer request of Gabriela Valdez from PHS Logan Teacher Assistant (paid internship) to PHS Logan On-Call Teacher was approved.
5. The January 2026 Lateral Staff Transfer Requests were approved.
6. The Bear River Head Start/Early Head Start Board & Policy Council Code of Conduct was approved.
7. The December 18, 2025 Policy Council Meeting Minutes were approved.
8. Holding Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting, as needed was approved.
9. Parent volunteers were asked for to help with the Fiscal Area 2 (FA2) Federal Review the week of February 23, 2026.
10. Budget Committee & Fiscal Reports:
 - Discussed the Budget
 - Things are looking better since implementing the mileage reimbursement rate decrease
 - Staff are using company vehicles more and carpooling when they can
 - Closing out this grant year; final date of this grant year is 1/31
 - Will close out the grant year without issues
 - Next year's grant application is being reviewed and processed in Washington, D.C.
11. Program Performance & Director's Reports:
 - Short report this month; not much going on right after Winter Break
 - All other updates were discussed throughout the meeting to make sure Policy Council is aware
12. Board Report:
 - No updates this month; Board does not meet in December
13. Policy Council Concerns & Other Discussion Items:
 - Policy Council Members can bring question or concerns to discuss
 - If needed, let the Administrative Assistant know ahead of time to have the right staff available to address the questions
 - No items brought up for discussion
14. Community Report:
 - Policy Council Members can share events in the community
 - No items shared
15. Parent Committee Meeting Report:
 - Policy Council Members who have attended a Parent Committee Meeting recently can share a brief report about it

- Next Parent Committee Meetings are scheduled for the last week of January
- Family Advocates share information about Parent Committee Meetings with the parents
- All parents encouraged to ask questions or address concerns with the staff member it involves before asking for something to be discussed during Policy Council
- If needed, concerns can be addressed during Policy Council and will be communicated to the other parents

16. Calendar Review:

- Wednesday, February 4: Early Head Start Socializations for Homebased families: Preston area from 10am-12pm at the Larsen-Sant Library; Brigham City area from 2-4pm at the Brigham City PHS Center; Cache/Logan area from 4-6pm at the Logan PHS Center
- Thursday, February 5: Early Head Start Socializations for Homebased families: Soda Springs area from 10am-12pm at the Soda Springs Library; Malad area from 1-3pm at the Malad PHS Center
- Friday, February 6: Early Head Start Centers Closed for Training
- Wednesday, February 11: Early Head Start Socializations for Homebased families: Preston area from 10am-12pm at the Larsen-Sant Library; Brigham City area from 2-4pm at the Brigham City PHS Center; Cache/Logan area from 4-6pm at the Logan PHS Center
- Thursday, February 12: Early Head Start Socializations for Homebased families: Soda Springs area from 10am-12pm at the Soda Springs Library; Malad area from 1-3pm at the Malad PHS Center
- Monday, February 16: President's Day – All Staff Off
- Tuesday, February 17: Budget Committee Meeting at 10am (Policy Council Treasurer attends)
- Thursday, February 19: Combined Policy Council & Board Meeting at 8:30pm
- Friday, February 20: Early Head Start Centers Closed for Training
- Tuesday, February 24: Spanish Virtual Parent Committee Meeting at 6pm
- Wednesday, February 25: English Virtual Parent Committee Meetings at 10am & 7pm

*If you would like to view the full meeting minutes, go to www.brheadstart.org > About Us > Agency Information > Policy Council Reports & Meeting Minutes Archive > Policy Council Reports & Meeting Minutes September 2025 to August 2026



Policy Council Report

January 30, 2026 Interim Policy Council Meeting Report

1. The hire request of Camrie Snow as a PHS Hyde Park Extended-Day Aide was approved.
2. The hire request of Marlie Holmes as a PHS Hyde Park On-Call Teacher Assistant was approved.
3. The hire request of Bailey Siddoway as the PHS Smithfield Classroom Assistant was approved.
4. The hire request of Yvonne Wade as the PHS Hyde Park Nutrition Aide was approved.

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