

Officer Signature Tyler Forster

Date 03-19-2026

**BEAR RIVER HEAD START POLICY COUNCIL
2025-2026 Interim Meeting Minutes**

Date: Tuesday, March 10, 2026	Start Time: 7:00PM End Time: 7:15PM	Location: Dialpad Meetings: 1-888-602-7505	
2025-2026 Policy Council Members' Attendance		YES	NO
Lacy Rasmussen*	Brigham Representative	X	
David Lengenfelder*	Tremonton Representative	X	
Tyler Forster* (Vice Chair)	Hyde Park Representative	X	
Kalista Leishman*	Logan Representative	X	
Jessica Crook* (Treasurer & UT HSAC)	Hyrum Representative	X	
	Smithfield Representative		
Karli Leonardi* (Secretary & ID HSAC)	Malad Representative	X	
Annika Knorr*	Paris Representative		X
Kristin Fellows*	Preston Representative	X	
Yasmeen Ayala*	Nest/Koop Representative	X	
Sharandy Appiah*	Fishpond Representative	X	
	Board Representative		
	Community Representative		

***Trained & Seated Policy Council Members**

Members needed for a Quorum: 6	
Number of Voting Members who attended the meeting: 8	Number of Non-Voting Members who attended the meeting (including the Policy Council Officer conducting the meeting): 1
Do we have a Quorum? YES	
Meeting Called to Order By: Tyler Forster (Policy Council Vice Chairperson)	
Meeting Facilitated By: Terrah Smith (Administrative Assistant)	
Additional Staff in Attendance: Steph Wood (Centerbased Coordinator)	

1. Vote to approve the hire request of Sheryl Gardner as a PHS Malad On-Call Teacher Assistant – Steph Wood		
Sheryl got her Bachelor's Degree from Brigham Young University in Sociology and is very familiar with Head Start. She was able to volunteer for the program in high school and for the previous two years has had her own child in Head Start. Sheryl has also continued to volunteer. She is excited about this position and loves working with kids and the Head Start model.		
Motion to approve the hire request of Sheryl Gardner as a PHS Malad On-Call Teacher Assistant		
Motion: David Lengenfelder	Seconded: Karli Leonardi	Approved: YES

2. Vote to approve the hire request of Kodie Godfrey as a PHS Preston, Smithfield & Hyde Park On-Call Teacher Assistant – Steph Wood
Kodie is familiar with Head Start through her sister who uses the program. It's a wonderful program and Kodie is on the waitlist. She is hoping to get into the program as well. She has one son and another one on the way. Kodie has worked with kids her whole life. She has 21 nieces

and nephews and is the youngest of eight kids so she grew up around kids. She also worked for Wilson Elementary School for a time. Kodie is excited to be able to work with kids again!

Motion to approve the hire request of Kodie Godfrey as a PHS Preston, Smithfield & Hyde Park On-Call Teacher Assistant

Motion: David Lengenfelder

Seconded: Karli Leonardi

Approved: YES

3. Vote to approve the hire request of Camille Parkinson as a PHS Preston, Smithfield & Hyde Park On-Call Teacher Assistant – Steph Wood

Camille earned her Bachelor's Degree in Marriage, Family and Human Development at Brigham Young University. She has been a classroom volunteer for over six years with children ages infant/toddler and Kindergarten up through fifth grade. She has helped with teaching lessons, early reading and comprehension, early math up to more complex math and a lot of other activities. She loves being in the classroom setting and working with kids. She doesn't know a lot about the program but is aware of it. Camille is more familiar with the Idaho Infant Toddler Program and early intervention preschool which all of her kids have been involved with. She has learned a lot through interacting with those programs. Camille is passionate about, and a huge proponent of, helping children and families thrive. She is so excited to work with Bear River Head Start and to gain more experience and knowledge and utilize some of her skills.

Motion to approve the hire request of Camille Parkinson as a PHS Preston, Smithfield & Hyde Park On-Call Teacher Assistant

Motion: David Lengenfelder

Seconded: Karli Leonardi

Approved: YES

4. Vote to adjourn the March 10, 2026 Interim Policy Council Meeting – Tyler Forster

With no other business to conduct, the March 10, 2026 Interim Policy Council Meeting was adjourned at 7:15pm.

Motion to adjourn the March 10, 2026 Interim Policy Council Meeting

Motion: Sharandy Appiah

Seconded: Karli Leonardi

Approved: YES

CERTIFICATE *of* SIGNATURE

REF. NUMBER
I5B5I-868XP-JCWGJ-8LEDG

DOCUMENT COMPLETED BY ALL PARTIES ON
20 MAR 2026 03:22:00
UTC

SIGNER

TYLER FORSTER

EMAIL
WHERESTYLEE@GMAIL.COM

TIMESTAMP

SENT
20 MAR 2026 03:21:25

VIEWED
20 MAR 2026 03:21:42

SIGNED
20 MAR 2026 03:22:00

SIGNATURE



IP ADDRESS
174.252.239.171

RECIPIENT VERIFICATION

EMAIL VERIFIED
20 MAR 2026 03:21:42

