



Policy Council Report

June 1, 2026 Interim Policy Council Meeting Report

1. The hire request of Rachel Bybee as a PHS Brigham City Extended-Day Aide was approved.
2. The hire request of Zoey Stanley as a PHS Brigham City Part-Day Teacher was approved.
3. The hire request of Roxana Ramos Davila as the PHS Hyde Park Nutrition Aide was approved.
4. The hire request of Avery Anderson as an EHS Pond Teacher Assistant (paid internship) was approved.
5. The hire request of Craig Burris as the on-call Maintenance Assistant for all areas was approved.
6. The promotional transfer request of Cambria Stevenson from PHS Logan Extended-Day Aide to PHS Social Emotional Coach was approved.

*If you would like to view the full meeting minutes, go to www.brheadstart.org > About Us > Agency Information > Policy Council Reports & Meeting Minutes Archive > Policy Council Reports & Meeting Minutes September 2025 to August 2026



Policy Council Report

June 18, 2026 Policy Council Meeting Report

1. The hire request of Faith Ramos as a PHS Hyde Park Teacher Assistant (paid internship position) was approved.
2. The transfer request of Kenzie Jones from PHS Hyde Park On-Call Teacher to On-Call Family Advocate was approved.
3. The promotional transfer requests of Grisel Antonio from EHS Pond Infant/Toddler Teacher Assistant to EHS Pond Infant/Toddler Teacher was approved.
4. The June 2026 Bear River Head Start Lateral Staff Transfer Requests were approved.
5. The End-of-Year Early Head Start Homebased Child Development Outcomes were approved.
6. The End-of-Year Early Head Start Center Based Child Development Outcomes were approved.
7. The End-of-Year Preschool Head Start Center Based Child Development Outcomes were approved.
8. The End-of-Year Family Development Outcomes were approved.
9. The Bear River Head Start Child Abuse and Neglect Policy was approved.
10. The following Bear River Head Start Health Policies & Procedures were approved:
 - Exclusion Policy
 - Infection Control Policy
 - Immunization Policy/Procedure
 - Emergency Plan
11. The Bear River Head Start Grantee Short-Term Goals were approved.

12. The May 21, 2026 Policy Council Meeting Minutes were approved.
13. The June 1, 2026 Interim Policy Council Meeting Minutes were approved.
14. Holding Interim Policy Council Meetings prior to the next scheduled Policy Council Meeting, as needed was approved.
15. Budget Committee & Fiscal Reports:
 - Because of having flat funding, we are discussing ways to cut costs without effecting the services to children in the classrooms, on home visits and Family Development
 - Although some other programs across the county are choosing to cut enrollment, this is not our first choice and is not on the table right now
 - We will continue to report ideas and ways we are cutting costs to be more efficient, effective and streamlined
16. Program Performance & Director's Reports:
 - Program Performance outline well in report
 - Working with teaching staff to have a consistent communication system in place to report issues, concerns or areas needing improvement to management staff
 - Working with teaching staff to work well together with better professionalism
17. Board Report:
 - Met on May 26 and voted to approve the: Bear River Head Start Organizational Charts, Bear River Head Start Employee Policies and the Bear River Head Start Operational Procedures which include the following policies: Sexual Harassment, Registered Sex Offenders, Corporal Punishment, Drug & Alcohol Policy, Drug-Free Workplace Agreement and the Impairment Policy, May Board Meeting Minutes and the May 14 Interim Board Meeting Minutes
 - Received the typical reports: Director's Report, Fiscal Report, Budget Committee Report and Policy Council Report
18. Policy Council Concerns & Other Discussion Items:
 - We have open spots and program parents are our best asset for recruiting!
 - If you know anyone, send them to the website (www.brheadstart.org) or they can call the office at 435-755-0081, extensions 410 and 321. There is also the option to speak to the enrollment office by pressing 1 and it will get you right to the ERSEA office. They can help any families who want to apply.
19. Community Report:
 - Nothing was shared
20. Parent Committee Meeting Report:
 - No Parent Committee Meetings held in June or July
21. Calendar Review:
 - Friday, July 3: Independence Day Holiday Observance; all staff off & Early Head Start Centers closed
 - Thursday, July 16-Friday, July 17: Early Head Start Centers closed for training
 - Tuesday, July 21: Budget Committee Meeting at 10am (Policy Council Treasurer attends)
 - Thursday, July 23: Policy Council Meeting at 8:30pm
 - Friday, July 24: Pioneer Day; all staff off & Early Head Start Centers closed
 - Friday, July 31: Last day for Early Head Start Children transitioning to PHS Extended-Day Services

*If you would like to view the full meeting minutes, go to www.brheadstart.org > About Us > Agency Information > Policy Council Reports & Meeting Minutes Archive > Policy Council Reports & Meeting Minutes September 2025 to August 2026