

Officer Signature David LengenfelderDate 09-24-2026

## BEAR RIVER HEAD START POLICY COUNCIL 2025-2026 Interim Meeting Minutes

| Date: Thursday, September 3, 2026            | Start Time: 7:00PM<br>End Time: 7:15PM | Location: Dialpad Meetings: 1-888-602-7505 |    |
|----------------------------------------------|----------------------------------------|--------------------------------------------|----|
| 2025-2026 Policy Council Members' Attendance |                                        | YES                                        | NO |
| Lacy Rasmussen*                              | Brigham Representative                 | X                                          |    |
| David Lengenfelder* (Chair)                  | Tremonton Representative               | X                                          |    |
| Tyler Forster* (Vice Chair)                  | Hyde Park Representative               | X                                          |    |
| Kalista Leishman*                            | Logan Representative                   | X                                          |    |
|                                              | Hyrum Representative                   |                                            |    |
|                                              | Smithfield Representative              |                                            |    |
| Karli Leonardi* (Secretary & ID HSAC)        | Malad Representative                   | X                                          |    |
|                                              | Paris Representative                   |                                            |    |
| Kristin Fellows*                             | Preston Representative                 |                                            | E  |
| Yasmeen Ayala*                               | Nest/Koop Representative               |                                            | X  |
|                                              | Fishpond Representative                |                                            |    |
|                                              | Board Representative                   |                                            |    |
|                                              | Community Representative               |                                            |    |

### \*Trained & Seated Policy Council Members

**Members needed for a Quorum: 4**  
**Number of Voting Members Attending the Meeting: 5**  
**Do we have a Quorum? YES**

Meeting Called to Order By: David Lengenfelder (Policy Council Chairperson)  
 Meeting Facilitated By: Terrah Smith (Administrative Assistant)  
 Additional Staff in Attendance: Steph Wood (Center Based Director)

### 1. Vote to approve the hire request of Taylor Peterson as the PHS Paris Teacher Assistant – Steph Wood

Taylor has done babysitting and nannying for about eight years and tutoring to help kids with school.

### Motion to approve the hire request of Taylor Peterson as the PHS Paris Teacher Assistant

|                       |                          |               |
|-----------------------|--------------------------|---------------|
| Motion: Tyler Forster | Seconded: Lacy Rasmussen | Approved: YES |
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### 2. Vote to approve the hire request of Liz Rivera as a PHS Logan Extended Day Aide – Steph Wood

Liz has been working with kids her whole life. She likes babysitting and has always been around kids. Liz is really excited to join the team and work with the preschoolers. She has always enjoyed helping others. Liz is currently working toward her education in the medical field. This position will be really good because she likes caring for children and is an outgoing person. These qualities will help Liz connect with the kids and create a fun and comfortable environment for them.

### Motion to approve the hire request of Liz Rivera as a PHS Logan Extended Day Aide

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|-----------------------|--------------------------|---------------|
| Motion: Tyler Forster | Seconded: Lacy Rasmussen | Approved: YES |
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| <b>3. Vote to adjourn the September 3, 2026 Interim Policy Council Meeting – David Lengenfelder</b> |
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| With no other business to conduct, the September 3, 2026 Interim Policy Council Meeting was adjourned at 7:15pm. |
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| <b>Motion to adjourn the September 3, 2026 Interim Policy Council Meeting</b> |
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| <b>Motion: Lacy Rasmussen</b> | <b>Seconded: Kalista Leishman</b> | <b>Approved: YES</b> |
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